



GOVERNMENT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER :::: : TINSUKIA  
(PERSONNEL BRANCH)

No. TPE.9/99/207

Dated Tinsukia the 16<sup>th</sup> January, 2021

**A D V E R T I S E M E N T**

In pursuance of approval accorded by the Govt. vide letter No. GAG (B).171/2014/Pt./22, Dated Dispur the 21<sup>st</sup> August, 2020, application are invited in Standard Form of application published in Assam Gazette (Part -IX) from the eligible candidates for filling up of the Post of **Administrative Officer** in the office of the Deputy Commissioner, Tinsukia in the **Pay Band -3 of Rs. 22,000/- - Rs. 87,000/- & Grade Pay -Rs.11,500/- PM** plus other allowances as admissible under Rule.

The Applicant must (a) have served at least 15 years in any Amalgamated Establishment of the Deputy Commissioner having the experience of working in different Branches in General and in Establishment Branch in particular and (b) have must posses a Graduate Degree in any discipline from a recognized University of India.

Application clearly stating the Age, Education Qualification, Present and Permanent Address, Experience of working in different Branches supported by attested copies of Certificates, a Copy of Recent Passport Size Photograph along with Annual Confidential Reports of last 5 (five) consecutive years should reach to the undersigned on or before 01/02/2021 positively. No application will be entertained after 01/02/2021.

Application should be submitted through proper channel with Service particulars to the undersigned, selection will be done by the General Administration Department as per Assam Ministerial District Establishment and Service (Amendment) Rules 2009 and candidates may have to appear before interview at their own expenses if necessary and as and when called for.

(Diganta Saikia, ACS)  
Deputy Commissioner,  
Tinsukia

Dated Tinsukia the 16<sup>th</sup> January, 2021

Memo No. TPE.9/99/207-A

Copy for information and necessary action to: -

1. The Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati – 6.
2. The Commissioner, Upper Assam/Central Assam/Lower Assam/North Assam & Barak Valley Division, Jorhat.
3. All Deputy Commissioners and Sub – Divisional Officers (C ) of Assam.
4. The Circle Officer, Tinsukia/Doomdooma/Margherita & Sadiya Revenue Circle.
5. The DIO, NIC of office of the Deputy Commissioner, Tinsukia. He is requested to upload the advertisement at the District website .
6. The DIPRO, Tinsukia with a request to give wide publicity through AIR/T.V. and News Papers.
7. Notice Board.
8. Office Copy.

(Diganta Saikia, ACS)  
Deputy Commissioner,  
Tinsukia