

Subject	Minutes of the District Development Committee (DDC) Meeting for the month February, 2025.
Date & Time	27/02/2025 , 11.30 A.M.
Venue	Conference Hall of District Commissioner's Office Tinsukia
Participants	Annexure-1.1
Absentees	Annexure-1.2
Fund receipt and Utilisation	N/A
Physical Progress	N/A

The DDC meeting was chaired by Sri Swapneel Paul, IAS, District Commissioner, Tinsukia.

The decisions of the meeting are as follows:

Sl. No	Sector	Administrative Department	Scheme/Project/Programme	Decision/Action to be taken	Agency responsible & Timeline										
				<ul style="list-style-type: none"> The Chair directed the department to prepare a action plan for one month for completion of pending PMAY-G schemes. The BDO's and officials under their control of P&RD Department were directed to set up camps for the facilitation of the completion of the houses. The BDOs were directed to conduct atleast 2 such meetings in a day. Further, the department was directed to prepare an excel sheet for non completion of houses citing the following points: <table border="1"> <thead> <tr> <th>Sl. No</th> <th>Name of village</th> <th>Name of person</th> <th>Reason for non completion</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <ul style="list-style-type: none"> The time frame of 90 days for th 	Sl. No	Name of village	Name of person	Reason for non completion	Remarks						1.CEO,Zilla Parishad 2. GM,DI CC 3.BDOs(all)
Sl. No	Name of village	Name of person	Reason for non completion	Remarks											

	PMAY-G	<p>e construction of the house is to be strictly followed. In the meetings and the camps, the people attending the camps should have a resolution to complete the number of houses within the given time frame without violating PMAY-G guideline. The chair directed the BDOs to sensitize the vendors in the Camps.</p> <ul style="list-style-type: none"> • All the BDOs were instructed to collect the PM Vishwakarma list prepared by the GM DICCC, if not collected. The BDOs were instructed to share the List with the GP Secretaries and to take follow up action. • By the next DDC meeting, the BDOs were instructed to prepare a consolidated list of masons in every GP with contact numbers and submit a compiled report to the Chair. 	
	Amrit Sarovar S	<ul style="list-style-type: none"> • The chair directed all the BDOs to take schemes for beatification of Amrit Sarovars under material component such as- pathway, permanent pedestal for Indian Flag, carpet grass, something about that particular village, pathway lighting, sitting area at least for 4 persons, space for children playing area-may include swing, sea-saw or a slide etc. • Model estimates for such schemes to be prepared within 7 days for those Amrit Sarovars where water retains throughout the year. • Deputy CEO, Zilla Parishad informed the house that the KVK was interested to develop the Guijan 	

1.	Economic Development	P&RD		<p>Amrit Sarovar for integrated farming. The proposal is accepted by the chair.</p> <ul style="list-style-type: none"> • CEO, Zilla Parishad, Tinsukia informed the house that as instructed in the last DDC meeting, committee to resolve the issue of drying of Amrit Sarovars was constituted but the report will be submitted before the next DDC meeting. • BDO Itakhuli was directed to complete the MGNREGA Component of the Amrit Sarovars by 1st week of March.
			15 th Finance	<ul style="list-style-type: none"> • The chair directed to issue show caused notice to Inspector of Schools, Tinsukia for non submission of proposal of additional classroom to be taken up under 15th finance. • The Chair reviewed the Google spreadsheet prepared by P&RD department to monitor pending schemes up to financial year 2022-23. It was found that 40 GP secretaries have not updated the same till date. In this regard, the Chair directed to issue show caused to the concerned GPC and GP Secretaries for their lapses in work and to submit a report on it to the DC. • Further, it was observed that large no. of schemes are not completed since 2020-21 under AP and GP level taken up under 15th Finance Commission In this regard the chair directed DDC, Tinsukia to depute ADCs and CDCs of the Concerned Co-District for en

			<p>quiry in each of the block .</p> <ul style="list-style-type: none"> It was also decided that based on the results of the enquiry, the future course of action for the Schemes would be decided. 	
		MGNREGA	<ul style="list-style-type: none"> Regarding the MGNREGA Action Plan for Tea Garden areas which was highlighted in the last DD C Meeting , it was decided that the action plan will be prepared every year. The Chair directed the department to monitor a Google sheet highlighting the following components- <ol style="list-style-type: none"> Name of Block Name of Tea Garden No & type of NRM Schemes No & type of non-NRM Schemes A meeting on 15th finance, tea garden action plan for MGNREGA will be held after 5th March,2025. 	
		e-Gram Swaraj	<ul style="list-style-type: none"> The chair directed CEO, Zilla Parishad, Tinsukia to instruct all the BDOs to complete and update all the schemes under 15 th FC by 31st March, 2025, 	
		Farmer	<ul style="list-style-type: none"> DAO, Tinsukia informed the house that farmer registration on camps is 10.77% till date. The chair directed ADC (e-Governance) to put up a letter to State Coordinator, CSC informing him about the hurdles of Tinsukia district with regard to absence of regular District Manager of CSC in the District. 	<p>Sadiya</p> <p>5. DAO, Tinsukia</p>

2.	Economic Development	Agriculture	registratio n	<ul style="list-style-type: none"> With regard to farmer registratio n it has been informed by DAO, Tinsukia that large no. of farmers got rejected due to nam e mismatched in the land docum ent. In this regard the chair direc ted to take a pilot project in Sadi ya Revenue Circle to detect a m ethodology for mutation in the na me of concerned possession hol der if he/she can prove a genuin e mode of transfer of the land to him/her by way of inheritance, p artition, gift etc.
			PMKISA N	<ul style="list-style-type: none"> The chair directed DAO, Tinsuki a to make list of ADO wise 6000 farmers whose ABPS done but l and seeding and e-KYC not don e. The chair directed ADC (Agricult ure) to call a meeting on 1st wee k of March, 2025 with Small Tea Growers Association and other s takeholders with regard to self-r egistration of small tea growers i n PMKISAN.
			Paddy pr ocureme nt	<ul style="list-style-type: none"> The chair directed CDC (Sadiya) to have a detail meeting with re gard to saturation of paddy proc urement. Agriculture department shall mak e provisions with regard to flood season of 2024-25 and present an action plan in the next DDC meeting.
			Mustard procurem ent	<ul style="list-style-type: none"> The chair directed DAO, Tinsuki a to instruct concerned ADOs to contact with farmers to mobilize i n respect of mustard procurem ent in Sadiya and Saikhowa area.
			PMFBY	<ul style="list-style-type: none"> Out of 13000 targeted beneficiari es of PMFBY(Rabi -2024-25), re

				gistration has been done for 624 9 no.s of beneficiaries till date.											
			Food & Nutrition Security - 2024-25	<ul style="list-style-type: none"> The chair reviewed all components under Food & Nutrition Security - 2024-25. 											
			PMKSY-PDMC	<ul style="list-style-type: none"> The chair reviewed overall performance of the scheme in the District. 											
3.	Economic Development	Fishery	PMMSY	<ul style="list-style-type: none"> The DFDO, Tinsukia has informed the house that under Pradhan Mantri Matsya Sampada Yojana (PMMSY) 47 no. of beneficiaries have been selected out of 87 no.s of applied beneficiaries for the Financial Year 2024-25. 	<ol style="list-style-type: none"> ADC, Fishery DFDO, Tinsukia 										
			SBM-MCF	<ul style="list-style-type: none"> The chair directed EE, PHE in consultation with ADC (PHE) to ensure over of all hand over the remaining CMSC and MCF within 10th March, 2025. Officers will be detailed for hand over process. EE (PHE) in consultation with Social Welfare department, Zilla Parishad, Tinsukia and ASRLM shall identify one GP to convert as Model Swachh Bharat. One survey to be done in that GP with the following points: <table border="1" data-bbox="892 1923 1606 2279"> <thead> <tr> <th>Name of GP</th> <th>Door to door collection of garbage</th> <th>No. of market</th> <th>No. of household</th> <th>Source of revenue generation</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Name of GP	Door to door collection of garbage	No. of market	No. of household	Source of revenue generation						<ol style="list-style-type: none"> CEO, Zilla Parishad, Tinsukia ADC (PHE) ADC (Social welfare) EE, PHE DPM, ASRLM
Name of GP	Door to door collection of garbage	No. of market		No. of household	Source of revenue generation										
				<ul style="list-style-type: none"> The chair directed CEO, Zilla Parishad to process all the schemes as proposed by PHE department under tied component of 15th finance to the undersigned for necessary approval within March, 2 											

4.	Infrastru cture	PHE	025.	
			JJM	<ul style="list-style-type: none"> • A meeting to be held in this regard with P&RD department and PHE department on 7th march, 2025. In the meanwhile P&RD shall examine all the Plan & Estimates submitted by PHE and note its observations for the presentation. • ADC (PHE) shall call a meeting to the undersigned with respect to non functional and partially functional JJM schemes which have handed over. • The chair directed EE, PHE to make an action plan on how to make all non functional and partially functional schemes became functional and present in the meeting to be held on 7th March, 2025.
			WUC	<ul style="list-style-type: none"> • The chair directed EE PHE to open remaining 17 bank account of WUC at the earliest.
			FHTC under Jal Jeevan Mission	<ul style="list-style-type: none"> • EE PHE informed the house that out of targeted 48765 FHTC for the financial year 2024-25, 6782 has been achieved till date.
			100% tap water facilities in schools and AWCs	<ul style="list-style-type: none"> • EE PHE informed the house that achievement of tap water facilities in schools and AWCs are 98.20% and 99.44 % respectively.
				<ul style="list-style-type: none"> • The chair directed P&RD department to prepare an action plan for geo tagging of IHHL for which 1st installment has been paid. With regard to this an action plan on how the geo tagging of the remaining scheme shall be done to be prepared and present on the meeting of 7th March, 2025.

			IHHL	<ul style="list-style-type: none"> BDO Margherita Development Block is hereby asked to submit the certificate with regard to ODF+ model. EE, PHE informed the house that IHHL verification has not been received from Circle Officer, Sadiya and Margherita Revenue Circle. The chair directed to speed up verification process. 	
5.	Economic Development	Agriculture Engineering	RIDF	<ul style="list-style-type: none"> AEE, Agriculture Engineering was directed to expedite the achievement of target of installation of STW. 	AEE, Agriculture Engineering
6.	Infrastructure	PWD Building		<ul style="list-style-type: none"> EE, PWD (Building) informed the house that hand over of Tinsukia Medical College & Hospital is completed and construction of auditorium will be completed by March, 2025. EE, PWD (Building) informed the house that work order for Bir Raghav Moran Model College will be issued by March, 2025. EE, PWD (Building) informed the house that NOC not yet received from Bahadur TE, Nilima TE and Binpani TE for construction of Jagannath Community Centre and public grievance have been raised in Alakananda TE, Mankhowa TE and Diamoli TE. EE, PWD (Building) informed the house that location issue arises for construction of Bordubi Model High School. In this regard the chair directed to coordinate with Education department and ALC, Tinsukia to finalize exact LAC for construction of the proposed school. EE, PWD (Building) informed 	<ul style="list-style-type: none"> 1. EE, PWD (Building) 2. IS, Tinsukia 3. ALC, Tinsukia

				the house that DPR have been submitted for projects declared during cabinet meeting.	
7.	Infrastructure	PWD (Digboi/Margherita Territorial Roads Division)		<ul style="list-style-type: none"> The chair directed EE, PWD (Digboi/Margherita Territorial Roads Division) to coordinate with CO Margherita to expedite the process of land acquisition for 12 nos of new bridges funded by World Bank. 	1. EE, PWD (Digboi/Margherita Territorial Roads Division) 2. Circle Officer, Margherita 3. EE, PHE
			Asom Mala	<ul style="list-style-type: none"> The chair strictly directed that forest diversions should not be done without proper approval and clearance from forest department. 	
				<ul style="list-style-type: none"> The EE, PWD (Digboi/Margherita Territorial Roads Division) informed the house that while widening of 10 km the road in Hawaipather area (Ledo), pipelines installed by EE, PHE got damaged. In this regard the chair directed to open a Whatsapp group with DDC, ADC (PHE), ADC (Magistracy), AGCL, EE, PHE, EE (Roads) and EO (all) so that coordination is maintained while construction of roads and installation of Pipelines. The chair directed to take agenda in every DDC meeting to discuss new proposed schemes of PWD (roads) and pipelines of PHE department so that further damage of assets can be reduced. 	
			MMPPNA	<ul style="list-style-type: none"> The Chair reviewed status of projects taken up under MMPPNA. 	
			NERSDS	<ul style="list-style-type: none"> The Chair reviewed status of projects taken up under NERSDS. 	
8.	Infrastructure	PWD (Tinsukia/Doomdooma/Makum/Sadiya)	Cabinet declaration	<ul style="list-style-type: none"> EE, PWD (Tinsukia/Doomdooma/Sadiya/Makum Territorial Roads Division) informed the house that progress of land acquisition for ROB project in Doomdooma is going on. 	EE, PWD (Tinsukia/Doomdooma/Sadiya/Makum)
				<ul style="list-style-type: none"> The Chair reviewed status of pro 	

		Territorial Roads Division)	PMGSY	The Chair reviewed status of projects taken up under PMGSY	Territorial Roads Division
8.	Infrastructure	PWD (NH)		<ul style="list-style-type: none"> A new 10.10 km road is set to be constructed under section 315 – A, passing thorough 12 villages starting from Laipuli. However, the cadastral maps of three villages are still pending for finalization. To finalize the maps, the Chair directed the Executive Engineer to work in co-ordination with the Circle Officer, Tinsukia to finalize the maps. 	1.EE, PWD, NH 2.Circle Officer, Tinsukia
9.	Economic Development	Soil Conservation	WDC-PMKSY 2.0	<ul style="list-style-type: none"> The Divisional Officer, Eastern Assam Soil Conservation has informed the house that one Farm Pond, one Field Bund, seven nos of Horticulture Plant and one Drainage Channel works have been taken under production system under WDC(Watershed Development Component) -PMKSY 2.0. 	DVO, Soil Conservation
10.	Infrastructure	APDCL		<ul style="list-style-type: none"> The Chair directed to conduct a meeting on 10th March, 2025 with hon'ble MLA Sadiya LAC, ADC (Power), Superintending Engineer (Roads), CDC, Sadiya and CEO, APDCL so that alignment of electricity grid and construction of bridge in Amorpur should not contradict each other. A separate meeting with regard to PM Suryaghar will be held with the undersigned. CEO, APDCL informed the house that land has not yet been identified for power grid substation in Digboi area. In this regard the chair directed ADC (Revenue) to identify an area for the proposed p 	1. ADC (Revenue) 2.CEO, APDCL

11.	Economic Development	Dairy Development		<p>project.</p> <ul style="list-style-type: none"> Assistant Dairy Development Officer (i/c) has informed the Work order for civil construction of 1 new BMC (4th) under ISS (Integrated Support Services) Sadiya Project has been sanctioned. 	Assistant Dairy Development Officer (i/c)										
12.	Infrastructure	Housing & urban Affairs	PMAY-U	<ul style="list-style-type: none"> The chair directed all the EOs to send officials to visit the site of incomplete houses of PMA on camp mode and maintain a spreadsheet with as follows: <table border="1" data-bbox="947 893 1606 1151"> <thead> <tr> <th>Sl. No</th> <th>Name of ward</th> <th>Name of person</th> <th>Reason for non completion</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>If any kind of irregularities found FIR should be filed against such beneficiaries or vendors.</p> <ul style="list-style-type: none"> A detail review meeting will be held with all the EOs in with respect to PMAY-U on 10th March, 2025. 	Sl. No	Name of ward	Name of person	Reason for non completion	Remarks						1. ADC (ULB) 2. EO (all)
			Sl. No	Name of ward	Name of person	Reason for non completion	Remarks								
Property Tax Collection	<ul style="list-style-type: none"> The chair reviewed the status of Property Tax Collection for all the blocks. 														
Urban Water Supply	<ul style="list-style-type: none"> EO, Chapakhowa MB informed the house that as per discussions in the meeting held on 6th Feb chaired by CDC, Sadiya, EE PHE has not yet been handover the proposed site for water supply at Udoi Nagar. In this regard Draft DPR has been shared with PHE & Urban Water & Sewerage Board for inputs & feedback. EE, PHE was directed to take actions about the issue immediately. 														

13.	Infrastructure	Tourism		<ul style="list-style-type: none"> As per instruction in the last DD C meeting, Tourist Development Officer Tinsukia informed that Circuits that showcases the district's key attractions are currently being explored and list of home stays is being prepared. The chair directed Tourism Development Officer to conduct a meeting with hotel owners where the visitors used to stay and where important places, local cuisines and home stays managed by Self Help Groups under ASRLM will be promoted, making them visible to the tourists. The chair directed to submit a report on the outcome of the meeting within 7 days. Tourism Development Officer informed that IEC material for standees have been developed by ASRLM for promotion through Railways station/ ASTC/ Bypass/ Hotels, etc. 	<p>1. Tourist Development Officer</p> <p>2. DPM, ASRLM</p>
14.	Reforms Governance Facilitation & Regulation	Excise		<ul style="list-style-type: none"> Superintendent of Excise, Tinsukia informed the house that total revenue collected in the last month is Rs. 29, 33, 01,559.89. As instructed in the last DDC meeting, Superintendent of Excise, Tinsukia informed that the committee to look after supply and regulation of Lali Gur will be formed soon. The chair directed Superintendent of Excise, Tinsukia to strictly continue raid against illicit liquor. 	Superintendent of Excise, Tinsukia
			CMAAA	<ul style="list-style-type: none"> GM, DICC informed that LAC level meeting for CMAAA will be held 	

15.	Economic Development	DICC	PMFME PMEGP	<ul style="list-style-type: none"> • The chair reviewed status of PM FME and PMEGP schemes. 	1. GM, DICC 2. BDO (All)
			PM Vishwakarma	<ul style="list-style-type: none"> • GM, DICC informed that 719 nos PM Vishwakarma applications are pending with BDOs. In this regard the chair directed all the BDOs to clear such applications immediately and report the chair in the next DDC meeting. 	
16	Infrastructure	Irrigation (Tinsukia-Digboi-Margherita Division)	SOPD-G	<ul style="list-style-type: none"> • The chair reviewed the status of schemes ongoing under SOPD-G in the division 	EE, Irrigation Tinsukia-Digboi-Margherita Division
17.	Social Sector	Labour Welfare		<ul style="list-style-type: none"> • The Chair directed the ALC, Tinsukia to take a zero-tolerance approach towards child labour, emphasizing that there should be no leniency or mercy shown to those found violating child labour laws. ALC, Tinsukia informed that drives against child labour are going on in the district. • ALC, Tinsukia informed that 23 CSC centres were identified for free online registration of the workers in Nirmal Sakhi portal at different part of the district. 	2. ALC, Tinsukia
18.	Economic Development	Fishery		<ul style="list-style-type: none"> • ADC (Fishery) was directed to review with fishery department regarding progress of entire schemes. 	ADC (Fishery)
			Immunization	<ul style="list-style-type: none"> • DPM, NHM informed the house that till January, 76% immunization target completed. • He also informed that from 1st February, works are going on to reduce the gap between HMIS and U-WIN app. 	

19.	Social Sector	Health & Family Welfare	Tea Garden Wage Compensation Scheme	<ul style="list-style-type: none"> DPM, NHM informed the house that due to non receiving of incentives by Tea garden ASHA workers they are not visiting house of pregnant women in Tea Gardens. 	<ol style="list-style-type: none"> Joint Director, Health Services Inspector of Schools, Tinsukia DPM, NHM
				<ul style="list-style-type: none"> The DPM, NHM informed the house that Inspector of Schools, Tinsukia has not yet submitted list of 10 no.s of PMSHRI High Schools for creation of yoga & wellness center. In this regard, the Chair directed the IS, Tinsukia to submit list immediately to the health department. DPM, NHM informed the house that block level meeting has already been done with Gaon Pradhans and PDS Agents for awareness about ABDM at mass level. 	
			PM-JAY	<ul style="list-style-type: none"> DPM, NHM informed that due to non receiving of incentives by ASHA workers achievement of e-KYC under PM-JAY is slow. 	
20.	Economic Development	Veterinary		<ul style="list-style-type: none"> The DVO, Tinsukia has informed that piggery vaccination is ongoing in the District. DVO, Tinsukia informed the house that all the Block Veterinary Officers were instructed to submit list of individual poultry or any livelihood firms where renovation is required under MGNREGA, IB S scheme. In this regard Chair directed submit the list immediately to CEO, Zilla Parishad, Tinsukia. 	<ol style="list-style-type: none"> CEO, Zilla Parishad DVO, Tinsukia
21.	Economic Development	Assam Skill Development Mission		<ul style="list-style-type: none"> DPM, ASDM informed the house that proposal for skill training of youth of Ledo and Margherita area in ITI Margherita has been submitted to CDC, Margherita. 	<ol style="list-style-type: none"> CDC, Margherita DPM, ASDM
	Econom			<ul style="list-style-type: none"> CPM, NULM informed the house 	CPM, AS

<u>22.</u>	ic Devel opment	ASULM		as per instruction in the earlier D DC meeting survey currently und erway at Chapkhowa..	ULM
<u>23.</u>	Infrastru cture	Transpo rt		<ul style="list-style-type: none"> As per instruction in the last DD C meeting, MVI, Tinsukia inform ed the house that awareness am ong people regarding scrapping of vehicles is going on and letter s have also been issued to all th e departments regarding submis sion of their list of End-of-Life ve hicles for their scrappage in the RVSF. He also informed the house that list of excavators have been pre pared. 	DTO, Tin sukia
<u>24</u>	Econom ic Devel opment	Handloo m & Tex tile		<ul style="list-style-type: none"> Superintendent of Handloom & T extile informed the house that du e to hand over of more than 420 00 gamochas to the Govt., requir ement of procurement centre is nullified for some period. 	Superinte ndent of Handloo m & Texti le

The meeting ended with a vote of thanks from the chair.

Signed by

Swapneel Paul

Date: 15-03-2025 19:46:09

District Commissioner

Tinsukia

Memo No: E-70091-A

Dated: 03/03/2025

Copy to:-

1. The Secretary , E&M Division, T &D , Dispur , Guwahati for kind information
2. All members of DDC for information & necessary action.

e-Signed

District Commissioner

Tinsukia

