

Subject	Minutes of the District Development Committee (DDC) Meeting for the month December, 2024 and January 2025.
Date & Time	30/01/2025 , 11.30 A.M.
Venue	Conference Hall of District Commissioner's Office Tinsukia
Participants	Annexure-1.1
Absentees	Annexure-1.2
Fund receipt and Utilisation	N/A
Physical Progress	N/A

The DDC meeting was chaired by Sri Swapneel Paul, IAS, District Commissioner, Tinsukia.

The decisions of the meeting are as follows:

Sl.No	Sector	Administrative Department	Scheme/Project/Programme	Decision/Action to be taken	Agency responsible & Timeline
1.	Economic Development	P&RD	PMAY-G	<ul style="list-style-type: none"> <li>As discussed in previous DDC meeting regarding mason problem in Doomdooma and Saikhowa Development Block in respect of PMAY-G, the chair directed GM, DICC to submit list of beneficiaries who have applied for PM-Vishwakarma Yojana to respective BDOs of the concerned blocks.</li> </ul>	1.CEO,Zilla Parishad 2.GM,DICC 3.BDOs(all)
			Amrit Sarovar	<ul style="list-style-type: none"> <li>The chair directed CEO, Zilla Parishad to take 2 schemes for beautification of Amrit Sarovars through MGNREGA . Atleast 15 Amrit Sarovars to be beautified in the 1<sup>st</sup> quarter of 2025.</li> <li>The chair directed CEO, Zilla Parishad to constitute a committee to resolve the issue of drying of Amrit Sarovars and to submit a report within 15 days to the undersigned. The committee will be consisting of following members:               <ol style="list-style-type: none"> <li>Deputy CEO, Zilla Parishad Tinsukia</li> <li>District Agriculture Officer, Tinsukia</li> <li>Assistant Executive Engineer, Water Resource</li> <li>Assistant Executive Engineer, Agriculture Engineering</li> <li>Executive Engineer Irrigation deptt.</li> <li>Expert from Geology department of Dibrugarh University</li> </ol> </li> <li>The chair directed BDO Digboi Dev. Block to write to SP to activate VDP team in Amrit Sarovar site where solar light, fencing etc. has been stolen after installation.</li> <li>The chair directed CEO,Zilla Parishad, Tinsukia to issue show cause to BDOs if Amrit Sarovar works are not completed</li> </ul>	



				within 28 <sup>th</sup> February, 2025.	
			15 <sup>th</sup> Finance	<ul style="list-style-type: none"> <li>Inspector of Schools, Tinsukia was directed to propose schemes of additional classroom to be taken up under 15<sup>th</sup> finance.</li> <li>A Google spreadsheet to be prepared by P&amp;RD department to monitor pending schemes up to financial year 2022-23.</li> </ul>	
			MGNREGA	<ul style="list-style-type: none"> <li>All BDOs are directed to take proposal of atleast 2 to 3 roads, 7 NRM schemes and 10 IBS schemes of felt needs from every tea garden in coordination with the tea garden authority. Concerned CDCs and ADCs are also to be involved in this process. In this regard a VC to be held on 1<sup>st</sup> February, 2025.</li> <li>The Plan &amp; Estimate of such proposals to be ready by February, 2025.</li> </ul>	
			e-Gram Swaraj	<ul style="list-style-type: none"> <li>The chair directed CEO, Zilla Parishad, Tinsukia to instruct all the BDOs to complete and update all the schemes under 15<sup>th</sup> FC by 31<sup>st</sup> March, 2025,</li> </ul>	
2.	Economic Development	Agriculture	PMKISAN	<ul style="list-style-type: none"> <li>The chair directed ADC (Tea Cell) to have a meeting with Small Tea Growers Association regarding self-registration of small tea growers in PMKISAN. In this meeting CDC, Sadiya/Margherita/Doomdooma and Circle Officers have also to be present.</li> </ul>	1. ADC (Tea Cell) 2. CDC, Sadiya/Margherita/Doomdooma 3. Circle Officers (All)
			Paddy procurement	<ul style="list-style-type: none"> <li>The chair directed DDS, FPD &amp; CA to write to MD (AFCSCL) regarding adding of 500 MT target to Makum PPC from other PPC.</li> <li>The chair directed DDS, FPD &amp; CA to write to MD (AFCSCL) regarding mapping of mills which have wrongly mapped in Dibrugarh district.</li> </ul>	
			Mustard procurement	<ul style="list-style-type: none"> <li>DAO, Tinsukia informed that mustard procurement will be started from 15<sup>th</sup> February, 2025.</li> <li>The chair directed DAO, Tinsukia to instruct concerned ADOs to contact with farmers to mobilize in respect of mustard procurement in Sadiya and Saikhowa area. They are also instructed to prepare database of mustard stock up with farmers.</li> </ul>	
			PMFBY	<ul style="list-style-type: none"> <li>Out of 13000 targeted beneficiaries of PMFBY (Rabi -2024-25), registration has been done for 5061 no's of beneficiaries till date. The Chair directed to expedite it and to fulfill the target within 15<sup>th</sup> Feb,2025.</li> </ul>	

			Food & Nutrition Security - 2024-25	<ul style="list-style-type: none"> <li>The chair reviewed all components under Food &amp; Nutrition Security - 2024-25.</li> </ul>	
			PMKSY-PDMC	<ul style="list-style-type: none"> <li>The chair reviewed overall performance of the scheme in the district.</li> </ul>	
			Community Nursery under RKVY, 2024-25	<ul style="list-style-type: none"> <li>DAO, Tinsukia informed the house that total 30 hectare of land are covered under Community Nursery under RKVY, 2024-25 in 6 ADO circle.</li> </ul>	
3.	Economic Development	Fishery	PMMSY	<ul style="list-style-type: none"> <li>The DFDO, Tinsukia has informed the house that under Pradhan Mantri Matsya Sampada Yojana (PMMSY) target for new pond for the Financial Year 2024-25 is 7 hectares where 800 beneficiaries will be covered. On query from the Chair in respect of procedure for selection of such beneficiaries, the DFDO informed that applications submitted by the beneficiaries will be finalized in the DLC.</li> <li>The Chair informed that a detail review meeting will be held very soon with fishery department and review all the schemes.</li> </ul>	1.ADC, Fishery 2.DFDO, Tinsukia
4.	Infrastructure	PHE	SBM-MCF	<ul style="list-style-type: none"> <li>The chair directed EE, PHE to prepare list of MCF schemes to be handed over to bazaar committee and SHGs. The chair directed all the BDOs and DPM, ASRLM to coordinate in this regard.</li> <li>On the day of handing over of MCF, handing over of tricycle have to be completed and geo tagged photographs should be uploaded in the portal.</li> </ul>	1. CEO,Zilla Parishad, Tinsukia 2. EE, PHE 3. BDOs (all) 4. DPM, ASRLM
			JJM	<ul style="list-style-type: none"> <li>The chair directed EE, PHE to submit list of non functional JJM schemes to CEO, Zilla Parishad, Tinsukia immediately so that he has to ensure that there should not be any non functional or partially functional JJM scheme in the district.</li> </ul>	
			WUC	<ul style="list-style-type: none"> <li>EE PHE informed the house that till date 760 bank account have opened out of targeted 777 WUC.</li> </ul>	
			FHTC under Jal Jeevan Mission	<ul style="list-style-type: none"> <li>EE PHE informed the house that out of targeted 48765 FHTC for the financial year 2024-25, 6782 has been achieved till date.</li> </ul>	
			100% tap water facilities in schools and AWCs	<ul style="list-style-type: none"> <li>EE PHE informed the house that achievement of tap water facilities in schools and AWCs are 98.20% and 99.44 % respectively.</li> </ul>	
			IHHL	<ul style="list-style-type: none"> <li>EE, PHE informed the house that monitorable target of IHHLs under SBM-</li> </ul>	

				G is achieved 44.23%.	
5.	Economic Development	Agriculture Engineering	RIDF	<ul style="list-style-type: none"> <li>AEE, Agriculture Engineering was directed to expedite the achievement of target of installation of STW.</li> </ul>	AEE, Agriculture Engineering
6.	Infrastructure	PWD (Building)		<ul style="list-style-type: none"> <li>The chair directed Circle Officer Tinsukia Revenue Circle to survey all land around Tinsukia Medical College &amp; Hospital for protection of such land from encroachment.</li> <li>EE, PWD (Building) informed the house that Tinsukia Medical College &amp; Hospital will be handed over in February, 2025 and construction of auditorium work will be completed by February, 2025.</li> <li>A separate review meeting will be held with ADC (Revenue), CDCs, Circle Officers regarding all land related issues of PWD (B).</li> <li>The chair directed IS, Tinsukia to coordinate with EE PWD (Building) for conversion of Assam type school building to A+1 School as per the minutes of Doomdooma LAC review meeting chaired by Hon'ble CM, Assam.</li> </ul>	<ol style="list-style-type: none"> <li>ADC (Revenue)</li> <li>CO, Tinsukia Revenue Circle</li> <li>EE, PWD (Building)</li> <li>IS, Tinsukia</li> </ol>
7.	Infrastructure	PWD (Digboi/Margherita Territorial Roads Division)	Cabinet Declaration	<ul style="list-style-type: none"> <li>The chair directed EE, PWD (Digboi/Margherita Territorial Roads Division) to start the work of "Drainage for Digboi Chariali to Borbil" after receiving approval from Govt.</li> </ul>	<ol style="list-style-type: none"> <li>EE, PWD (Digboi/Margherita Territorial Roads Division)</li> <li>Circle Officer, Margherita</li> <li>EE, PHE</li> </ol>
			Asom Mala	<ul style="list-style-type: none"> <li>The chair directed the CO, Margherita Revenue Circle to demarcate the area of road side reservation for <b>Digboi-Pengree-Mohong-Bordumsa road.</b></li> </ul>	
				<ul style="list-style-type: none"> <li>The EE, PWD (Digboi/Margherita Territorial Roads Division) apprised the house that some new pipelines have been installed by PHE in Hawaipather area (Ledo) which has been hindering 10 km widening of the road. In this regard, the Chair directed the EE, PHE to remove the pipes for the time being so that the pipes also don't get wasted.</li> </ul>	

			MMPPNA	<ul style="list-style-type: none"> <li>The Chair reviewed status of projects taken up under MMPPNA.</li> </ul>	
			NERSDS	<ul style="list-style-type: none"> <li>The Chair reviewed status of projects taken up under NERSDS.</li> </ul>	
8.	Infrastructure	PWD(NH)		<ul style="list-style-type: none"> <li>A new 10.10 km road is set to be constructed under section 315 -A, passing thorough 12 villages starting from Laipuli. However, the cadastral maps of three villages are still pending for finalization. To finalize the maps, the Chair directed the Executive Engineer to work in co-ordination with the Circle Officer , Tinsukia to finalize the maps.</li> </ul>	1.EE, PWD, NH  2.Circle Officer, Tinsukia
9.	Economic Development	Soil Conservation	WDC- PMKSY 2.0	<ul style="list-style-type: none"> <li>The Divisional Officer, Eastern Assam Soil Conservation has informed the house that one Farm Pond, one Field Bund, seven nos of Horticulture Plant and one Drainage Channel works have been taken under production system under WDC( Watershed Development Component) -PMKSY 2.0</li> <li>The Divisional Officer, Soil Conservation also informed that works taken under NRM have been completed.</li> </ul>	
10	Infrastructure	APDCL		<ul style="list-style-type: none"> <li>The Chair directed the CEO, APDCL to submit a report on higher electricity bill of Dhola- Sadiya bridge.</li> </ul>	CEO, APDCL
11.	Economic Development	Dairy Development		<ul style="list-style-type: none"> <li>Assistant Dairy Development Officer (i/c) has informed the house that Estimate of upgradation of Dhola Chilling Plant to Milk Processing Plant Dhola of 5000 LPD Capacity" has been prepared and submitted to higher authority for necessary action.</li> <li>Assistant Dairy Development Officer (i/c) has informed the Work order for civil construction of 1 new BMC (4th) under ISS (Integrated Support Services) Sadiya Project has been sanctioned.</li> </ul>	Assistant Dairy Develop ment Officer (i/c)
12.	Infrastructure	Housing & Urban Affairs	PM-Swanidhi	<ul style="list-style-type: none"> <li>The chair directed EO, Chapakhowa MB to write a letter to DoHUA regarding target rationalization for PM-Swanidhi as the target is higher than actual vendors for Chapakhowa MB.</li> </ul>	1.ADC (ULB)  2. EO (all)
			PMAY-U	<ul style="list-style-type: none"> <li>The chair directed ADC (ULB) to conduct a meeting with all the EOs regarding survey of beneficiaries who have not availed houses under PMAY-U.</li> <li>A detail discussion will be held with Circle Officer Sadiya Revenue Circle with regard to PMAY beneficiaries who are not able to avail the scheme due to possession over Eksonia land.</li> </ul>	

			Property Tax Collection.	<ul style="list-style-type: none"> <li>The chair reviewed the status of Property Tax Collection for all the blocks.</li> </ul>	
13.	Infrastructure	Tourism		<ul style="list-style-type: none"> <li>The District Commissioner, Tinsukia has directed the Tourist Development Officer Tinsukia to develop a comprehensive plan to enhance tourism in Tinsukia District which includes preparing a list of homestays in the District and designing a circuit that showcases the district's key attractions, such as- Dibru Saikhowa-Maguri Motapung Bill-Dehing Patkai Digboi Oil Museum-Golf Course-Margherita Museum Dhadum Pathar-Baithow Temple</li> <li>Furthermore, the Tourist Development Officer has been directed by the Chair to identify important hotels where the visitors used to stay and where important places, local cuisines and homestays managed by Self Help Groups under ASRLM will be promoted, making them visible to the tourists. The DPM, ASRLM will share the list of SHG-managed homestays with the Tourist Development Officer, which will be displayed at airports, hotels, railway stations and other prominent locations of Tinsukia District.</li> <li>The Chair directed the DPM, ASRLM to oversee and manage the expenses associated with designing and installing such signage.</li> </ul>	<ol style="list-style-type: none"> <li>Tourist Development Officer</li> <li>DPM, ASRLM</li> </ol>
14.	Reforms Governance Facilitation & Regulation	Excise		<ul style="list-style-type: none"> <li>Superintendent of Excise, Tinsukia informed the house that total revenue collected for this year is 170 crores till date which is less than the last year's collection.</li> <li>On query from the Chair, the Superintendent of Excise, Tinsukia has informed that there no definite mechanism to stop the usage of lali gur.</li> <li>The Chair informed that a committee will be formed in respect of Lali Gur supply and regulation comprising the following- <ol style="list-style-type: none"> <li>Superintendent of Excise, Tinsukia.</li> <li>Deputy Director, FPD&amp;CA, Tinsukia</li> </ol> </li> <li>District Veterinary Officer, Tinsukia.</li> </ul>	<ol style="list-style-type: none"> <li>ADC (Excise)</li> <li>Superintendent of Excise</li> <li>DDS, FPD&amp; CA</li> <li>DVO, Tinsukia</li> </ol>

15.	Economic Development	DICC	CMAAA	<ul style="list-style-type: none"> <li>The chair directed GM, DICC to fix date for LAC level meeting for CMAAA.</li> </ul>	GM, DICC
			PMFME	<ul style="list-style-type: none"> <li>The chair reviewed status of PMFME and PMEGP schemes.</li> </ul>	
			PMEGP		
			PM Vishwakarma	<ul style="list-style-type: none"> <li>The chair reviewed status of PM Vishwakarma.</li> </ul>	
16.	Social Sector	Education	Gunotsav	<ul style="list-style-type: none"> <li>On query from the Chair, the IS, Tinsukia informed the house the percentage of attendance in Gunotsav ,2025 stands at 99.2%.</li> </ul>	Inspector of Schools, Tinsukia
				<ul style="list-style-type: none"> <li>The Chair directed the IS , Tinsukia to fix a date for DLMC meeting on uniform distribution.</li> <li>IS, Tinsukia was directed to conduct a survey regarding school upgradation /infrastructural development starting from lower primary to High schools wherever necessary and submit the list to EE, PWD, Building with a copy to ADC, Education.</li> <li>The list of schools where additional classrooms are required also need to be submitted.</li> <li>The Chair also directed the IS, Tinsukia to submit the list of schools to EE, PHE where drinking water facility under JJM are non-functional.</li> </ul>	1. IS, TINSUKIA 2. EE, PWD, BUILDING 3. EE, PHE
17.	Social Sector	Labour Welfare		<ul style="list-style-type: none"> <li>The Chair directed the ALC to take a zero-tolerance approach towards child labour, emphasizing that there should be no leniency or mercy shown to those found violating child labour laws.</li> <li>The ALC has apprised the house about an initiative called ' Nirman Sakhi' whereby dedicated measures and efforts have been made to ensure that the workers are not being exploited, welfare benefits are provided to them, and adequate measures are taken for ensuring healthy and safe working conditions. In this regard the Chair suggested the ALC &amp; CEO, Zilla Parishad to include the workers under MGNREGA under this initiative.</li> </ul>	1. CEO, Zilla Parishad 2. ALC. 3. All BDOs.
18.	Economic Development	Fishery		<ul style="list-style-type: none"> <li>ADC (Fishery) was directed to review with fishery department regarding progress of entire scheme.</li> </ul>	ADC (Fishery)
19.	Social Sector	Health & Family Welfare	Immunization	<ul style="list-style-type: none"> <li>The chair directed to complete 100% immunization target from next month.</li> </ul>	1. Joint Director,



				<ul style="list-style-type: none"> <li>The chair directed to reduce the gap between HMIS and U-WIN app.</li> </ul>	Health Services 2.DPM,NHM
			Tea Garden Wage Compensation Scheme	<ul style="list-style-type: none"> <li>The chair directed DPM, NHM to collect report of no. of house visit of pregnant women by Tea Garden ASHA workers and no. of tea garden workers registered for this scheme.</li> </ul>	
				<ul style="list-style-type: none"> <li>The DPM, NHM apprised the house during the review meeting by Health Minister, Govt of Assam at Dibrugarh, the Hon'ble Minister stated that yoga and wellness training will be imparted in schools. In this regard, the Chair directed the IS, Tinsukia to identify 10 nos of PMSHRI High Schools for creation of such yoga &amp; wellness center.</li> <li>A meeting to be held by Circle Officers with Gaon Pradhans and PDS Agents for awareness about ABDM at mass level.</li> </ul>	
				A review meeting will be held with all SDM, CHO, DPM, BPM regarding U-WIN and TB Mukh Bharat.	
			PM-JAY	<ul style="list-style-type: none"> <li>DPM, NHM informed that due to software issue achievement of e-KYC under PM-JAY is slow.</li> </ul>	
20.	Economic Development	Veterinary		<ul style="list-style-type: none"> <li>The DVO, Tinsukia has informed that piggery vaccination is ongoing in the District.</li> <li>The Chair directed the DVO to share list of individual poultry or any livelihood firms to CEO, Zilla Parishad where renovation is required under MGNREGA, IBS scheme.</li> </ul>	1. CEO, Zilla Parishad 2.DVO, Tinsukia
21.	Economic Development	Assam Skill Development Mission		<ul style="list-style-type: none"> <li>DPM, ASDM informed the house that skill trainings in the district has been completed recently. The Chair directed the DPM Skill Development Mission to get involved in the process of proposal preparation and skill initiation for skill training of youth of Ledo and Margherita area in ITI Margherita.</li> </ul>	DPM,ASDM
22.	Economic Development	ASRLM	Lakhpati Didi MMUY PMFME PMEGP CMAAA MUDRA	<ul style="list-style-type: none"> <li>The first meeting of the District Level Steering Committee for the Lakh Pati Didi initiative in Tinsukia District has been done.</li> <li>A power present presentation was presented by DPM , ASRLM on the progress , initiatives undertaken and upcoming projects under ASRLM.</li> <li>The Chair decided to designate an ADC as ADC, 'Livelihoods &amp; Entrepreneurship Promotion' for Tinsukia District. The Officer will oversee matters related entrepreneurship promotion projects by ASRLM, MMUA, PMFME, MUDRA, CMAAA, PMEGP etc.</li> </ul>	



				<ul style="list-style-type: none"> <li>• Considering the report from ASRLM , it was highlighted that the primary livelihood of rural Tinsukia is the veterinary sector. Therefore , the Chair has directed that there must be greater collaboration between the Veterinary department , ASRLM and other associated department.</li> <li>• On query from the Chair about the process for CIF loans availed by the SHG members from VO/CLF, the DPM shared that ASRLM has well defined process for loan applications. This includes training on Micro Credit Plan(MCP), preparation of the MCP, appraisal by the VO, prioritization at the VO and CLF levels and approval of loans to SHG members through the VO and CLF.</li> </ul>	
<u>23.</u>	Economic Development	ASULM		<ul style="list-style-type: none"> <li>• The City Project Manager, ASULM presented a PPT on impacts of PMSVANIDHI loan based on some questionnaire and interaction with the beneficiaries. The questionnaire included parameters like time of availing the loan, type of livelihoods they have undertaken, profit or loss, whether profit increased or not and what strategy they have undertaken for repayment of the loan. The Chair expressed his satisfaction on the exercise that the CPM, ASULM has carried out.</li> <li>• The Chair directed all the Eos of Municipal Boards under Tinsukia District to carried out such survey in their respective Municipal Boards and find out the outcome of the survey in a structured way.</li> <li>• EO, Chapakhowa Municipal Board has raised that the target for PMSVANIDHI is higher at Chapakhowa. Moreover, some beneficiaries are not traceable which leads to NPA. The EO, Chapakhowa has informed the house that NPA is a regular issue at Chapakhowa. In this regard, the Chair suggested to find out way to streamline the entire roadside vendors or conduct a survey to finalize the number of vendors in the town.</li> </ul>	<p>1. ALL Eos</p> <p>2.CPM, ASULM</p>
<u>24.</u>	Infrastructure	Transport		<ul style="list-style-type: none"> <li>• The chair directed the representative of DTO, Tinsukia to issue public notice regarding the scrappage vehicles that are unfit for use .</li> <li>• The Chair also directed the representative to conduct a survey and submit list of excavators to the undersigned .</li> </ul>	<p>DTO, Tinsukia</p>

25	Economic Development	Handloom & Textile		<ul style="list-style-type: none"> <li>Superintendent of Handloom &amp; Textile raised the issue of electricity bill and rent in the procurement center. The Chair directed to solve the issue in consultation with CEO, Zilla Parishad , Tinsukia.</li> </ul>	1. CEO, Zilla Parishad , Tinsukia. 2. Superinte ndent of Handloo m & Textile
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The meeting ended with a vote of thanks from the chair.



District Commissioner


Tinsukia

Dated: 15/02/2024

Memo No: E-70091/

Copy to:-

1. The Secretary , E&M Division, T &D , Dispur , Guwahati for kind information
2. All members of DDC for information & necessary action.



District Commissioner

Tinsukia