

Subject	Minutes of the District Development Committee (DDC) Meeting for the month August and September, 2025.
Date & Time	17/10/2025 , 1 P.M.
Venue	Conference Hall of District Commissioner's Office Tinsukia
Participants	Annexure-1.1
Absentees	Annexure-1.2
Fund receipt and Utilisation	N/A
Physical Progress	N/A

The DDC meeting was chaired by Sri Swapneel Paul, IAS, District Commissioner, Tinsukia.

The decisions of the meeting are as follows:

Sl.No	Sector	Administrative Department	Scheme/Project/Programme	Decision/ Action to be taken	Agency responsible & Timeline
1	Economic Development	P & RD	PMAY-G	<ul style="list-style-type: none"> The Chair reviewed the progress of Pradhan Mantri Awas Yojana - Gramin (PMAY-G) implementation in the district and noted that 91% of houses sanctioned from FY 2016-17 to 2023-24 have been completed. Among all blocks, Digboi Block recorded the highest achievement, while Doomdooma Block showed slower progress. For the FY 2024-25, a total of 706 houses have been completed so far. It was also observed that Digboi Block has the maximum gap between sanction and release of the first installment. The Chair directed the concerned authorities to expedite fund release and construction activities to bridge this gap. Verification for new registrations is currently under process through the Awaas Plus App, and the Chair emphasized timely completion of verification to ensure inclusion of maximum eligible beneficiaries. 	1.CEO,Zilla Parishad 2.All BDOs.
			MGNREGA	<ul style="list-style-type: none"> The Deputy CEO, ZP has apprised that 100% solar light work has been achieved under the MGNREGA and 15th Finance Commission components of work implemented in the Amrit Sarovar sites across the blocks. 	

			ABPS	<p>The Chair reviewed the implementation status of MGNREGA and noted that Aadhaar-Based Payment System (ABPS) coverage among active workers has reached 90%. It was informed that mandays generation was relatively slow during the rainy season, however, the department assured that the annual target will be achieved soon.</p>	
2.	ASRLM	Economic Development	Village Prosperity Resilience Planning (VPRP)	<ul style="list-style-type: none"> The DLCC meeting for Village Prosperity Resilience Planning (VPRP) VPRP was coordinated along with the District Development Committee (DDC) meeting. DPM, ASRLM informed that the VPRP booklet for the Financial Year 2026-27 has been prepared and submitted to the respective Gram Panchayats (GPs) for realization. It was also mentioned that the VPRP booklets for FY 2025-26 and previous years are available at the GP offices for realization and incorporation of different schemes of various line departments. <ul style="list-style-type: none"> Along with the DDC meeting, the District Level Steering Committee (DLSC) meeting for Lakhpati Didi Initiative was also conducted to review the Lakhpati Didi Initiative. It was emphasized that support and convergence from all line departments are essential to increase the number of Lakhpati Didis across the district. 	<ol style="list-style-type: none"> All HODs DPM, ASRLM
2.	Economic Development	Agriculture	<p>Paddy procurement</p> <p>Mustered Procurement</p> <p>Oil Palm</p>	<ul style="list-style-type: none"> The Chair directed the DAO, Tinsukia to make an advance planning like last FY for Paddy Procurement in the district in which ADOs are to connect with individual farmers and ensure how much amount of paddy they can collect from farmers . In this regard, the DAO will collect report from ADOs and the compiled report shall be submitted by the DAO to the undersigned by 31st October, 2025. The Chair also stated that the farmers who have been benefitted under the National Food Security Mission (NFSA) 	<ol style="list-style-type: none"> DAO, Agriculture, Tinsukia Circle Officer, Sadiya ADOs

				<p>shall be mandatorily tagged for the paddy procurement of the next season.</p> <ul style="list-style-type: none"> Regarding Mustard production in the district , ADOs will conduct a same survey and by 15th November, 2025 a detail report has to be submitted to the undersigned. The DAO apprised that in respect of oil palm cultivation, the target area has been reduced from 2000 hectares to 275 hectares . Out of the revised target, 248 hectares have already been covered under plantation activities. Additionally, Chapori land are presently under verification at the Circle Office for future expansion under the oil palm programme. The department continues to monitor progress closely to ensure timely completion of the remaining plantation activities within the approved target. 	
3.	Social Sector	FPD&CA	Paddy Procurement	<ul style="list-style-type: none"> Chair directed the DDS, Supply to write to Govt regarding exemption from MTP(Minimum Threshold Parameters) with respect to the farmers living in NC villages in Tinsukia for paddy procurement. DDS was also directed to prepare a demand proposal regarding requirement of a paddy procurement Centre at Margherita and submit it to the undersigned immediately. 	1.DDS,Tinsukia
4.	Economic Development	Fishery	Amrit Sarover rejuvenation of the Na-Pukhuri Fish Farm	<ul style="list-style-type: none"> The Chair directed the District Fishery Development Officer (DFDO) to nominate one fishery official as a nodal officer in each of the seven Blocks of the district for the purpose of converting all Amrit Sarovars into functional fisheries. The Block Project Manager (BPM), ASRLM shall 	1.DFDO, Tinsukia 2. All BDOs 3. DPM, ASRLM 4. BPM, ASRLM

				<p>also be a member of the respective block team.</p> <ul style="list-style-type: none"> • The District Project Manager (DPM), ASRLM has been instructed to prepare fishery development plans for all 114 Amrit Sarovars that have been handed over to the Cluster Level Federations (CLFs). The plans are to be prepared in consultation with the CLFs, and a status report indicating how many CLFs have agreed and prepared fishery plans shall be submitted by 31st October, 2025 to the undersigned. • The DFDO has been directed to extend handholding support to the DPM, ASRLM throughout the planning process. The nodal officers tagged in the seven blocks shall remain readily accessible to ASRLM officials for effective coordination and timely implementation of the initiative. • In respect of rejuvenation of the Na-Pukhuri Fish Farm, the Chair directed the District Fishery Development Officer (DFDO) to inform the undersigned prior to initiate any work.' 	
5.	Economic Development	Sericulture	SOPD Eri Unit	<ul style="list-style-type: none"> • The Assistant Director , Sericulture apprised that under the SOPD scheme, the nursery work sanctioned at the Director level is presently under progress, with 90% of the work completed. • The Chair directed the CEO, Zilla Parishad (ZP), Tinsukia to expedite the plantation work at Tingrai, while noting that the plantation work at Barekuri has not yet commenced. It was further informed that labour support under MGNREGA will be required to complete the remaining 2 hectares of plantation under ESG at Tingrai. The Chair instructed the CEO, ZP to ensure timely provision of labour and 	<ol style="list-style-type: none"> 1.CEO, ZP, Tinsukia 2. Assistant Director, Sericulture 3. BDO,Ita khuli development Block 4. BDO, Digboi Dev Block 5. CEO, APDCL

				<p>completion of plantation activities.</p> <ul style="list-style-type: none"> • Additionally, the Chair directed the CEO, ZP to prepare a comprehensive plan for three projects under MGNREGA, namely: <ul style="list-style-type: none"> 1.Plantation at both sericulture sites – Bordubi and Tingrai. 2.Plantation for the Hollong Gibbon Corridor. • The Assistant Director, Sericulture apprised the meeting regarding the establishment of a new Eri Unit at Philobari, which requires a new electricity connection. The Chair directed the AGM, Projects, APDCL to prepare an estimate and submit the same to the Sericulture Department by 25th October, 2025. 	
6.	Infrastructure	PHE	JJM IHL	<ul style="list-style-type: none"> • The Chair directed the Executive Engineer, PHE, Tinsukia to ascertain the actual reasons behind the partially functional and non-functional Jal Jeevan Mission (JJM) schemes in the district at the earliest. • Further, the Chair instructed that a joint meeting be convened among all concerned officers – namely, the CEO, Zilla Parishad, Tinsukia, Executive Engineer, PHE, Tinsukia, CEO, APDCL, Tinsukia, and the respective BDOs – to identify and resolve the issues hindering the proper functioning of JJM schemes. • The Chair also emphasized that while handing over any JJM scheme to a User Committee, a formal meeting must be held, and the minutes of the same should be properly documented and maintained. 	1.Executive Engineer, PHE

				<ul style="list-style-type: none"> Regarding the expenditure incurred for the construction of toilet/sanitation facilities during the public meeting attended by the Hon'ble Chief Minister for the distribution of cheques to SHG members under MMUA, the Chair directed the Executive Engineer, PHE, Tinsukia to submit a detailed proposal to the undersigned for necessary consideration. 	
7.	Infrastruc- ture	PWD (Building)	Jagannath Skill Centres Tea Garden Model Schools Multi-Level Car Parking	<ul style="list-style-type: none"> The Chair enquired about the land issues related to the Jagannath Skill Centres from the Executive Engineer, PWD (Building), Tinsukia, who informed that the issues have been resolved. With regard to the Tea Garden Model Schools that have already been completed, the Chair directed the Executive Engineer, PWD (Building) and the Inspector of Schools, Tinsukia to carry out the handover and takeover of the completed model schools at the earliest so that academic activities can commence from the next academic session. On the matter of delay in the Cabinet Project - "Multi-Level Car Parking" in Tinsukia, the Chair instructed the District Development Commissioner (DDC), Tinsukia to convene a meeting with the Department of Housing and Urban Affairs (DoHuA), PWD (Building), and the Transport Department to expedite the initiation of the project. The Executive Engineer, PWD (Building) also raised the issue regarding management of the Medical College once the NCC team vacates the premises. The Engineer requested that a communication be made to the 	1.DDC, Tinsukia 1. EE, PWD (Buildin- g)

				Medical Authority to arrange for a management team to take over operations thereafter.	
8.	Infrastructure	PWD (Digboi/ Margherita Territorial Roads Division)	Cabinet Projects Assam Mala	<ul style="list-style-type: none"> The Executive Engineer, informed that work orders have been received for all the Cabinet projects and also there are no pending issues under the Assam Mala scheme. The Chair advised the department to initiate necessary action for obtaining Forest Clearance at the earliest for Digboi- Pengeree- Bordumsa- Mohong Chariali Road. 	1. EE, PWD (Digboi/ Margherita Territorial Roads Division)
			MMPPNA	<ul style="list-style-type: none"> The Chair reviewed status of projects taken up under MMPPNA. 	
			NERSDS	<ul style="list-style-type: none"> The Chair reviewed status of projects taken up under NERSDS. 	
9.	Infrastructure	APDCL		<ul style="list-style-type: none"> The Chair directed the Chief Executive Officer (CEO), APDCL, Tinsukia to identify and furnish the number of feeders in the district having a monthly average power supply of less than 23 hours by carrying out an intensive survey . 	1.CEO, APDCL
10.	Economic Development	Dairy Development		<ul style="list-style-type: none"> The Assistant Dairy Development Officer appraised the house that a total of 22 Dairy Cooperative Societies have been formed in the District. The civil construction of three Bulk Milk Chilling Centres (BMCs) has been completed, and the construction of the fourth BMC is nearing completion. At present, the 22 cooperative societies are collecting milk individually, and they have been facing market-related challenges. In this regard, The District Commissioner, Tinsukia has directed the DDC , Tinsukia to visit all BMC sites, assess the requirements of farmers, and 	1. DDC, Tinsukia 2. Assistant Dairy Development Officer (i/c)

				<p>examine the overall functioning of the units. A detailed report is to be submitted to the undersigned before the next DDC meeting.</p> <ul style="list-style-type: none"> Furthermore, the Chair has instructed the Lead District Manager (LDM) to explore the feasibility of providing MUDRA or KCC loans to farmers for procuring machinery for chilling units. The DPM, ASRLM has also been directed to involve Self Help Groups (SHGs) in the process wherever possible. 	
11.	Infrastruktur	Irrigation		<ul style="list-style-type: none"> The Executive Engineer, Sadiya/Doomdooma Division Irrigation has informed that the installation of a Solar Powered Shallow Tubewell Irrigation Scheme at Sadiya LAC covering an area of 16 hectares has been completed, benefiting 16 farmers. Additionally, work on the MDTW Solar Powered Scheme at Badlabheta, Kakojan GP will commence shortly. The Executive Engineer has been advised to ensure timely completion and effective utilization of the schemes to maximize irrigation coverage and farmers' benefit. 	1.Ex.Eng , irrigation
12.	Infrastruktur	Water Resource		<ul style="list-style-type: none"> The Chair directed the Executive Engineer, Water Resources Department to inform the ADC (Revenue) at least 15 days prior to the commencement of any new work so as to facilitate the timely disbursement of funds . Furthermore, the Chair instructed the department to ensure submission of the Notun Rangorah plan and estimate to the Government at the earliest for necessary approval and implementation. 	1. ADC, Revenue 2.EE, Water Resource

13.	Reforms Governance Facilitation & Regulation	Excise		<ul style="list-style-type: none"> The Chair reviewed the progress of revenue collection under the Excise Department and noted that against the annual target of ₹300.54 crore, 45.22% has been achieved till date. The Chair advised the department to intensify enforcement and monitoring measures to ensure that the revenue target can be achieved. 	1. Superintendent of Excise
14.		DICC	PM Vishwakarma PMFME, CMAAA	<ul style="list-style-type: none"> The General Manager, DICC apprised the meeting that the target under the Prime Minister's Employment Generation Programme (PMEGP) for the financial year 2025-26 is 50 , which is expected to be fully achieved within the stipulated time. The Chair directed the District Development Commissioner (DDC), Tinsukia to convene a meeting with representatives from various banks to review progress and address issues related to credit linkages under livelihood schemes such as PMFME, PM Vishwakarma, CMAAA, MMUA etc. It was noted that although business units are required to avail loan from banks for the scheme like PMFME. The DDC was asked to take necessary action to facilitate coordination and ensure effective implementation of these schemes 	1. DDC, Tinsukia 2. GM, DICC
15.	Social Sector	Education		<ul style="list-style-type: none"> The Chair directed the representative from the Inspector of Schools (IS), Tinsukia to focus on the CSPY and to inform the undersigned after Diwali in case of any land-related issues affecting implementation. The Chair also expressed concern over the poor attendance of 	Inspector of Schools, Tinsukia

				<p>students recorded in the Shiksha Setu Portal and instructed the Inspector of Schools, Tinsukia to take necessary steps to improve student attendance in the portal through proper monitoring .</p>	
16.	Social Sector	Health & Family Welfare		<ul style="list-style-type: none"> On query from the Chair it has been informed by the representative from Health Department that during the period 2025-26 up to September 10 maternal deaths and 57 infant deaths occurred in the district. The Chair directed the Joint Director of Health Services to analyze the causes of maternal and infant mortality and to take immediate corrective and preventive measures to reduce such occurrences. 	Joint Director, Health Service
17.	Social Sector	Social Welfare		<ul style="list-style-type: none"> The Chair directed the DSWO to conduct an intensive survey across the district to identify cases of malnutrition among children and take appropriate remedial measures. The Chair further directed the DSWO to submit list of all 10 MWCs under NIDA whose work have not been started immediately to the undersigned. The Chair further instructed the department to closely coordinate with officials of the Health Department during the ongoing Mega Health Camp to ensure its grand success through joint efforts. Additionally, the Chair expressed concern over the slow progress of key indicators and directed the District Social Welfare Officer (DSWO) to take necessary measures to improve performance and accelerate the implementation of departmental activities. 	1.DSWO

18.	Economic Development	Assam Skill Development Mission		<ul style="list-style-type: none"> The DPM, ASDM informed that only one training centre has been running at present in ITI Chapkhowa with two trades- Sewing machine operator and food & beverage assistant. The Chair directed the DPM Skill Development Mission to send proposal of skill training under DMF at Margherita to MD, ASDM immediately. 	CDC, Margherita DPM, ASDM
19.	Infrastructure	Transport		<ul style="list-style-type: none"> DTO, Tinsukia apprised the Chair about the revenue collection by the Department in the current FY 2025-26. The Chair expressed concern that accidents have been increased in the district in recent time and directed DTO, Tinsukia to keep proper vigil so that accidents can be minimized to avoid loss of lives. 	DTO, Tinsukia
20	Economic Development	Handloom & Textile	Swanirbhar Naari e-Pehchan Card	<ul style="list-style-type: none"> Handloom & Textile Department: Regarding Ongoing schemes under the Dept, Inspector of Handloom & Textile informed the Chair that as of now registration of weavers under Swa Nirbhar Nari is not going on. However registration for the e-Pehchan Card for handloom weavers under Ministry of Textiles, Government of India is going on in the district. In this regard the Inspector informed the house that e-Pehchan Card is a weaver identity card issued by Ministry of Textiles, Government of India for weavers so that weavers can avail benefit under any scheme. 	

The meeting ended with a vote of thanks from the chair.



District Commissioner
Tinsukia

Dated: 21/10/2025

Memo No: E-70091/

Copy to:-

1. The Secretary, E&M Division, T & D, Dispur, Guwahati for kind information
2. All members of DDC for information & necessary action.



District Commissioner
Tinsukia