



**GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER : TINSUKIA
(PERSONNEL BRANCH)**



No. PER-35/7/2026-PER-TSK/

Date: as per e-Sign

ADVERTISEMENT

In pursuance of the approval accorded by the Joint Secretary to the Govt. of Assam, General Administration Department vide letter No. E-821745/6, dated 30-07-2026, applications in Standard Form, as published in the Assam Gazette in Part-IX, are hereby invited from the eligible candidates for filling up of the post of District Administrative Head Assistant in the O/o the District Commissioner, Tinsukia in the Pay Band-3, Rs 22000/- to Rs 97000/- with Grade Pay of Rs. 10,300/- P.M plus other allowances as admissible under Rule from time to time.

The applicant must have rendered at least 10 (ten) years of continuous service as Sr. District Administrative Assistant (including District Administrative Supervisory Assistant, if any) in the amalgamated establishment of the District Commissioner in the State of Assam.

The application containing the age, educational qualifications, present and permanent address and experience of working in different branches with period of incumbency in each branch should reach the undersigned on or before 05.00 PM of 31st of August, 2026 with all relevant documents/certificates including ACR of the last consecutive 5 (five) years.

Application should be submitted through proper channel and candidates may have to appear for an interview before the Interview Board along with original testimonials at their own expense as and when called for. **No TA/DA shall be admissible for the journey made for the aforesaid purpose.**

Digitally signed by
SUMIT SATTAWAN
Date: 04-08-2026
11:01:33 Tinsukia

Memo No. PER-35/7/2026-PER-TSK/

-A-

Date: as per e-Sign

Copy to:-

1. The Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati for favour of kind information.
2. Joint Secretary to the Govt. of Assam, General Administration Department - for favour of kind information.
3. The District Commissioners and the Co-District Commissioners in the State of Assam. They are requested to forward the application and the testimonials/documents of the intending candidate/applicant, if any with ACR of the last consecutive 5 (five) years and Service Book within the last date fixed as above.
4. All Branch Officers, DC's Establishment, Tinsukia.
5. All Circle Officers, Tinsukia District.
6. The DIO, NIC, Office of the District Commissioner, Tinsukia for uploading the advertisement at the official website of this office.
7. The District Information and Public Relations Officer, Tinsukia for wide publicity through daily Newspaper (in Assamese and English)/Doordarshan and local TV Channels, etc with a request to keep record of the same and also submit copies of any advertisement published to the undersigned.
8. Notice Board, Office of the District Commissioner, Tinsukia.
9. Office File.

(e-Signed)
District Commissioner
Tinsukia