

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING HELD ON 26/05/2023 AT THE CONFERENCE HALL OF DEPUTY COMMISSIONER'S OFFICE TINSUKIA

Members present- Enclosed at **Annexure-1**

The DDC meeting was presided over by Shri Swapneel Paul, IAS, Deputy Commissioner, Tinsukia. At the very outset of the meeting the Chairman & Deputy Commissioner welcomed all the Departmental Heads of the district.

General Instruction:

Deputy Commissioner, Tinsukia directed all HoDs to furnish plans within 15 days for achieving department wise or scheme wise targets/goals that will be the vision document for entire district in District Officers Conference.

The discussions on Monitorable Targets highlighted in 5th DC Conference were as follows-

Sl no	Name of Department	Monitorable Targets	Action to be taken
1.	P&RD	Number of MNREGA schemes taken up in tea garden areas	<ul style="list-style-type: none"> All BDOs to ensure completion of seeding of job card with Aadhaar card before 15th June,2023. LDM to provide bank member's team to all BDOs for e-KYC related issues in tea gardens. All BDOs are to prepare micro plan on where to place the teams.
		Number of PMAY houses constructed	<ul style="list-style-type: none"> All BDOs are to give instructions to GP Secretaries, Accredited Engineers of their respective Blocks for construction of PMAY-G houses as per Plan & Estimates. FIR will be lodged against defaulter beneficiaries of PMAY by the BDOs.
		Number of PMAY houses constructed in tea gardens	
		Status of Asset creation under MGNREGA	<ul style="list-style-type: none"> Since due to delay in payment against materials used/supplied, work completion can't be shown in the portal, CEO, Zilla Parishad is directed to expedite the process .
		Status of Amrit Sarovar	<ul style="list-style-type: none"> All BDOs to ensure 100% excavation works by 15th June,2023 including fencing, plantation and work-shed. All BDOs are to submit DPR in portal by 31st May 2023.
		FHTC under Jal	<ul style="list-style-type: none"> The system of deputing one Executive

2.	PHE	Jeevan Mission	Magistrate for overall monitoring of JJM will be institutionalized.
		WUC established and working efficiently	<ul style="list-style-type: none"> All designated Magistrates are to ensure notification of Water User Committee by 15th June, 2023 for which work order has already been issued. The Designated Magistrates will also ensure coordination between PHE and P & RD for remaining works.
		Providing 100% tap water facility in schools and AWCs and establishing of Community Water Purification plant	<ul style="list-style-type: none"> All designated Magistrates to submit physical verification report of these schemes and based on that report, final bills to be released. As there will be a change in billing pattern, Measurement books are to be digitized and filled up by contractors. And that will be examined by designated Executive Magistrates.
		Number of FHTC installed specially in police battalions, hospitals, FRUs etc. and quality check done	<ul style="list-style-type: none"> All BOPs should be digitized by 15th June, 2023. Regarding 6 (six) number of schemes under JJM in Assam Mala area, a joint verification is to be conducted by Assistant Ex.Eng,PHE and Sectional Officer, PWD,Roads Digboi, Margherita Territorial Road Division for finalizing site.
		Status of SBM-G	<ul style="list-style-type: none"> P&RD and PHE department to conduct joint meeting on fortnightly basis regarding smooth implementation of JJM and SBM schemes like Material Collection Facility, Plastic Waste Management Unit, Individual Household Latrine etc.
3.	Revenue & Disaster Management Department	Progress and status of Mission Basundhara 2.0	All Circle Officers to strike out wrong Aadhaar within 2-3 days.
		Status of Land Acquisition under Asom Mala	Joint inspection to be conducted regarding finalisation of site by SDO(c),concerned SOs and Lot Mandals.
		Creation of District Land Bank, especially for Compensatory Afforestation and other purposes	All Circle Officers to ensure non encroachment of land banks by notifying reserved areas.

4.	Agriculture Department	Status of PM-KISAN	<ul style="list-style-type: none"> To complete the land seeding of the beneficiaries at the earliest To start drive for Sali paddy registration. One stop scheme shop for all FPS All BDOs have to give detailed report regarding availability of adequate infrastructure with computer in the GP Offices.
		Implementation of One District One Product	<ul style="list-style-type: none"> Foxtail millet harvesting has been introduced in the district as stated by DAO, Tinsukia. GM,DICC is to provide support as and when required.
5.	FCS & Consumer Affairs	Aadhaar seeding in ration cards	<ul style="list-style-type: none"> All new NFSA beneficiaries are to be digitized by engaging 100 numbers of Data Entry Operators within 15th June, 2023.
6.	APDCL	Grid connection in areas bordering other states	<ul style="list-style-type: none"> Proposal for on-grid electrification along with Plan & Estimate is submitted to head quarter on 30/04/2023. As soon as the Plan & Estimate gets approval from Govt. the process for implementation of the same has to be started at the earliest.
7.	Women & Child Development Department	100% electrification of AWCs	<ul style="list-style-type: none"> For electrification of AWCs, DSWO (i/c) was instructed to enquire about the fund management of Anganwadi Management Committee.
		Grant of cash transfer under PM Matru Vandana Yojana	<ul style="list-style-type: none"> Review meeting regarding PM Matru Vandana Yojana is to be taken up by Deputy Commissioner. For better implementation of this scheme coordination has to be maintained by Social Welfare and Health department.
		Number of meetings held with GP Secretaries on Child Protection.	<ul style="list-style-type: none"> All BDOs are directed to ensure that GP Secretaries should hold meeting with OCs of their respective police stations regarding prevention of child marriage. Otherwise GP Secretaries will be responsible for any cases of child marriage as they have been trained as Child Marriage Prevention Officers.
		Institutional Delivery, Night	<ul style="list-style-type: none"> Institutional delivery and night delivery facility has to be ensured in all FRUs of district. SDO(c) Sadiya and SDO (C) Margherita are to visit health centers in their

8.	Health & Family Welfare Department	Delivery Vs Total Delivery	<p>respective sub divisions and ensure following points :</p> <p>i. Ensure total Institutional Delivery ii. Night delivery iii. C-section facility</p>
		Status of IMR & MMR	<ul style="list-style-type: none"> • Zero should be target in respect of MMR and IMR. • Clinical Services Officers (CSO) should be released from administrative works and rationalization process to be started especially in tea garden areas. • A detailed list of doctors per Primary Health Centers to be submitted to the undersigned.
9.	Education Department	Rank of district in Gunotsav & National Achievement Survey	<ul style="list-style-type: none"> • A meeting is to be conducted with Deputy Commissioner, IS and teachers of worst performing schools in Gunotsav on 02.06.2023. • Gyanjyoti Olympiad to be conducted at district level.
		Status of mentorship under Project Aarohan	<ul style="list-style-type: none"> • Aarohan students to be linked with Gyanjyoti Olympiad. • School Alumni Association should be notified at the earliest.
10.	General Administration Department	Status of Aadhaar generation	<ul style="list-style-type: none"> • LDM is to move POS machines from banks to install in tea garden areas for Aadhaar generation if available. • By August,2023 everyone should have an Aadhaar number.
		No. of procuring entities registered at the district level on GeM portal and district-wise value of goods and services procured on GeM portal.	<ul style="list-style-type: none"> • All HODs of the District are to open GeM account before next DDC meeting. DIO,NIC will be the nodal officer for GeM Portal. • Nazarat branch to start GeM registration of local people as sellers in the portal.

Discussions related to other Assessment Points for Departments are as follows :

Sl no.	Action Point	Action to be taken
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1.	Steps taken for improvement of BOPs	• Circle Officers has to submit List of BOPs to SDO(c) Margherita and Sadiya.
2.	Maintaining of Permanent Tour Diary	• All Officers are directed to maintain tour diary regularly and send continuation report to Confidential Branch, DC Office, Tinsukia.
3.	Swanirbhar Naari	• All Officers should buy Gamosas from Handloom & Textile department to more encourage local weavers.
4.	Humanisation of jails/prisons	• ADC (Megistracy) and SDO (c) Margherita and Sadiya to ensure following points regarding humanization of jails: i. Health camps are to be organized in jails every month. ii. Detailed demographic profile of prisoners.
5.	Rehabilitation center	• All ADCs/SDO(C)s/ Executive Magistrates should visit rehabilitation centers and check facilities. (ADC Health is to co-ordinate). • Rehabilitation centers should submit data on District level Framework to district administration. • SDO (C), Margherita is to provide checklist of Rehabilitation Centers to the Officers/ Executive Magistrates . • All Pharmacies in the District should have CCTV Cameras mandatorily.
6.	Prahar Club	• All schools to open 'Prahar Club' to wean away children from drug abuse and to stop selling of drugs in surrounding areas of schools/educational institutions through convergent actions. -

Discussions regarding State Government Flagship schemes are as follows :

- **Khel Maharan :** The Chair apprised the house that under Khel Maharan, 5 sports discipline have been identified. Competitions will be conducted starting from revenue village level to Block level and further to District level and finally at the State level.
- **Sanskritik Mahasangram :**
The Chair directed Cultural Development Officer, Cultural Centre, Doomdooma to take initiative to organize competitions in six categories namely, Jyoti Sangeet, Rabha Sangeet, Bhupendra sangeet, Rabindra Sangeet, one tribal dance and Bihu . Competitions will be conducted starting from revenue village level to Block level and further to District level and finally at the State level.

• **MODI (Most Outstanding District Initiative) :**

The Chair directed the Forest department to take initiative regarding commercial tea plantation by people under the slogan "One Person One Tree".

The meeting ended with a vote of thanks from the chair.

Deputy Commissioner

Tinsukia

Memo No: E- 70091
/2023

Dated: /

Copy to:-

1. Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Department, Dispur for favour of kind information.
2. Commissioner, U.A.D Jorhat for favour of kind information.
3. Director, E&M Division, Dispur, Guwahati for kind information
4. Director, DCP, T&D Department, Assam, Guwahati for kind information.
5. All members Of DDC for information & necessary action.

e-Signed

Deputy Commissioner

Tinsukia