



GOVERNMENT OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER :::: TINSUKIA  
(PERSONNEL BRANCH)



No.TPE.3/2014/PT/24

Dated : Tinsukia, the 25<sup>th</sup> of November, 2024

ADVERTISEMENT

In pursuance of the approval accorded by the Joint Secretary to the Govt. of Assam, General Administration Department vide letter No. GAD-568502/5, dated 05-11-2024, applications in Standard Form, as published in the Assam Gazette in Part-IX, are hereby invited from the eligible candidates for filling up of 2 (Two) posts of (i) District Administrative Head Assistant in the O/o the District Commissioner, Tinsukia and (ii) District Administrative Head Assistant, O/o SDO, Sadiya, in the Pay Band-3, Rs 22000/- to Rs 97000/- with Grade Pay of Rs. 10,300/-P.M plus other allowances as admissible under Rule from time to time.

The applicant must have rendered atleast 10 (ten) years of continuous service as Sr. District Administrative Assistant (including District Administrative Supervisory Assistant) in the amalgamated establishment of the District Commissioner in the State of Assam.

The application containing the age, educational qualifications, present and permanent address and experience of working in different branches with period of incumbency in each branch should reach the undersigned on or before 05.00 pm of 16/12/2024 with all relevant documents/certificates.

Application should be submitted through proper channel and candidates may have to appear for an interview before the Interview Board along with original testimonials at their own expense as and when called for.

No TA/DA shall be admissible for the journey made for the aforesaid purpose.


  
District Commissioner  
Tinsukia

Memo No.TPE.3/2014/PT/24

Dated : Tinsukia, the 25<sup>th</sup> of November, 2024

Copy to:-

1. The Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati for favour of your kind information .
2. The District Commissioners and the Co-District Commissioners in the State of Assam. They are requested to forward the application and the testimonials/documents of the intending candidate/applicant, if any with ACR of the last consecutive 5 (five) years and Service Book within the last date fixed as above
3. All Branch Officers, DC's Establishment, Tinsukia.
4. All Circle Officers, Tinsukia District.
5. The DIO, NIC, Office of the District Commissioner, Tinsukia for uploading the advertisement at the official website of this office.
6. The District Information and Public Relations Officer, Tinsukia for wide publicity trough daily Newspaper (in Assamese and English)/Doordarshan and local TV Channels, etc with a request to keep record of the same and also submit copies of any advertisement published to the undersigned.
7. CA to DC for kind appraisal of the District Commissioner, Tinsukia.
8. Notice Board, Office of the District Commissioner, Tinsukia.
9. Office File.

  
District Commissioner  
Tinsukia