



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT ELECTION OFFICER :: TINSUKIA ::
(ELECTION BRANCH)



No: TEL.47/TENDER/2026/11349

Dated Tinsukia the 20th March, 2026

NOTICE INVITING BID

Sealed bids affixing court fee stamp of Rs.8.25 (Rupees Eight and Twenty-Five paise) only are hereby invited from Registered/reputed Govt. registered presses of Tinsukia District for **Printing of Voter Information Slips (VIS)** in connection with conduct of upcoming Assam Assembly Election – 2026.

The bids will be received **upto 3:00 PM on 27/03/2026** and will be opened on the same date at **4:00 PM** in presence of the bidders or their authorized representatives in **the office Chamber of Election Officer, Tinsukia.**

TERMS AND CONDITIONS :

1. The printing of **VIS** should be done on 75 GSM A4 Paper and the printing presses have to supply those required papers. The maximus quoted rates for per page should not be above of Rs. 1.90 for single side and Rs. 2.80 for both side.
2. Printing and supply of the printed VIS to concerned cell on stipulated time will be the responsibility of the press.
3. Required pdfs of VIS will be provided by Election Branch, DC's Office, Tinsukia.
4. The firms must be registered Registration of the Printing Press under Printing and Stationery Deptt, Govt of Assam with adequate sufficient manpower and machinery to complete the task within the fixed time frame.
5. The bidders will have to be accompanied by up-to-date GST and Income Tax from the competent Authority.
6. Earnest Money of **Rs. 5,000/- (Rupees Five Thousand)** only in Demand Draft in favour of **"TINSUKIA DEPUTY COMMISSIONER (ELECTION)"** must be submitted along with bid.
7. The bidder must submit the photo copy of Registration Certificate under Printing and Stationery Deptt, Govt of Assam, GST Registration Certificate, PAN Card, trade License from MB/Gaon Panchyat and Bank account details along with the Bid.
8. The Bidder must submit Undertaking on Statutory Tax Compliance as given as **Annexure – A.**
9. The authority is not bound to issue order to the successful bidder.
10. The work may be allotted to one or more than one Firms/Suppliers depending upon the urgency of the work.
11. Payment will be made as and when fund is received from the Govt.
12. The experienced presses under Tinsukia District would be preferred considering election urgency.
13. District Election Officer, Tinsukia has the right to accept or reject any or all Bids without assigning any reason thereof and has the right to fix the price of any materials as per prevailing market rate.

The Bid details can be downloaded from the District website of Tinsukia :
<https://tinsukia.assam.gov.in/>

Bid may be submitted as per the format given below:-

Sl. No	Particulars	Details
1.	Name of Firm/Party	
2.	Residential Address	
3.	Official Address	
4.	Name of Authorized Signatory	
5.	Specimen Signature of Authorized Signatory	
6.	Mobile No & e-mail ID	

Sl. No	Particulars	Single Side (A4 – 75GSM)	Both Side (A4 – 75GSM)
1	Printing of Voter Information Slip (VIS)		


District Commissioner &
District Election Officer
Tinsukia

Memo No: TEL.47/TENDER/2026/11349 -(A)-

Dated Tinsukia the 20th March, 2026

Copy to :

1. Chief Electoral Officer, Assam, Dispur for favour of kind information.
2. All Cell In - Charges, Assam Assembly Election - 2026, Tinsukia for information.
3. In Charge, Election Monitoring Cell, Assam Assembly Election - 2026, Tinsukia for information.
4. Election Officer, Tinsukia for information and necessary action.
5. DIPRO, Tinsukia for information. He is requested to give wide publicity through one local English and one Assamese News Paper.
6. District Informatics Officer, NIC, Tinsukia for information and necessary action. He is requested to upload the Tender details in District website of Tinsukia.
7. Notice Board, o/o the District Commissioner/Treasury Officer, Tinsukia.
8. Office order file.


District Commissioner &
District Election Officer
Tinsukia

Self-Undertaking for Payment of Statutory Taxes
(For New Tender Submission)

To,
The Procuring Entity,
[Name of Department/Organization]
[Address]

Subject: Self-Undertaking regarding payment of statutory taxes before applying for tender
Tender/Bid Reference No & Date: _____

1. I/We have duly paid and cleared all statutory taxes, cess, dues, and levies payable to Local Authorities, Panchayats, Municipalities, State Government, and the Central Government up to the date of this tender submission and undertake to promptly discharge any such dues that may arise during the tenure of the contract.
2. I/We shall be solely responsible for payment of all applicable taxes, including GST, duties, license fees, cess, and any other statutory liabilities arising in connection with the performance of the contract.
3. I/We undertake to immediately inform the Procuring Entity of any statutory revision, demand, or default and shall bear complete responsibility for settlement of such dues, keeping the Procuring Entity fully indemnified against any liability in this regard.
4. I/We hereby confirm that all notices, demands, or proceedings issued by any Tax Authority up to the date of this submission have been duly complied with and settled. Any outstanding demand has been disclosed to the Procuring Entity, and I/We undertake to settle the same before award of contract, keeping the Procuring Entity indemnified against any liability.
5. In case of any reduction in the rate or amount of GST, taxes, duties, or levies after the Notification of Award, the corresponding benefit shall be duly passed on to the Procuring Entity without delay.
6. This undertaking shall remain valid and binding for the entire duration of the tender evaluation and, if awarded, for the full tenure of the contract including any extensions, until its closure.
7. I/We understand that at any stage if it is found that any statement or document submitted is false/forged/invalid, the Procuring Entity has discretion to terminate the contract and proceed with alternate arrangements as per the tender's risk purchase clause if any.

I/We declare that the above statements are true to the best of my/our knowledge and belief.

Authorized Signatory

Name: _____

Designation: _____

Firm/Company Name: _____

Date: _____

Place: _____

Company Seal: