



সম্মেধ জৰণী

**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DISTRICT ELECTION OFFICER :: TINSUKIA ::**  
**(ELECTION BRANCH)**



No: TEL.47/BIDDER/2026/1002

Dated Tinsukia the 2<sup>nd</sup> February, 2026

**NOTICE INVITING BID**

Sealed bids affixing court fee stamp of **Rs. 8.25 (Rupees Eight & Paisa Twenty Five)** only are hereby invited from the reputed firms/parties for providing/supplying of **I.T. (Computer & Accessories) and Electronic Equipments** on hiring/procurement basis for ensuing Assam Assembly Election – 2026.

The bids will be received at office chamber of Election Officer, Tinsukia from **02.02.2026** to **13.02.2026** during office hours from **10:00am** to **03:00pm** and the bids will be opened on **13.02.2026** at **04:00pm**. No bids will be accepted after expiry of the stipulated time. Tender Committee reserves the right to accept or reject any or all bidder without assigning any reason thereof.

**Terms & Conditions :**

1. Quoted Rates should be inclusive of all Taxes.
2. The undersigned gives no assurance to the L-1 bidder to award the work at his quoted rate. If the undersigned finds that the L-1 rate is on the higher side, the undersigned may negotiate the price with L-1 bidder at the rate deemed appropriate.
3. The authority is not bound to issue order to the successful bidder.
4. Income Tax Return Certificate for last 2 years, GST Registration Certificate (**GSTR-3B**) for last 2 years, PAN Card, Trade License, earlier experience certificate of last 3 years etc. must be submitted along with bid by the Bidder.
5. The Supplier must submit Undertaking on Statutory Tax Compliance as given as **Annexure – A**.
6. Earnest Money of **Rs. 10,000/- (Rupees Ten Thousand)** only in Demand Draft in favour of "**TINSUKIA DEPUTY COMMISSIONER (ELECTION)**" must be submitted along with bid.
7. Payment of bill will be made as per Assam Govt. rules on receipt of fund through budget allotment from time to time. The undersigned will not be responsible for any delay in payment of bill for reasons beyond his control/authority.
8. The work may be allotted to one or more than one Firms/Suppliers depending upon the urgency of the work.
9. Preference will be given to the Firms/parties with previous experience of Construction related works during past elections.
10. **If the total hiring charge of any article exceeds prevailing Market Value (MRP), then the Firm/Suppliers must submit the article before final payment and the same will be considered as purchased by Election Branch, Tinsukia and bills will be passed as per Market Rate of the article.**

**List of I.T. and Electronic Equipments :**

Sl.No.	Name of Items	Quantity	Hiring Rate (Inclusive of all taxes)
1.	Hiring charge of TV (LED) 32"	Per day/unit	
2.	Hiring charge of TV (LED) above 32"	Per day/unit	
3.	Hiring charge of Desktop (Branded) Computer with all accessories including installation	Per day/unit	
4.	Hiring charge of Desktop (Assembled) Computer with all accessories including installation	Per day/unit	
5.	Hiring charge of Laptop	Per day/unit	
6.	Hiring charge Projector with Screen & with Spike Guard	Per day/unit	
7.	Hiring charge Xerox Machine/Photo Copier Machine	Per day/unit	
8.	Hiring charge Pinter cum Scanner	Per day/unit	
9.	Hiring charge Pinter (Laser)	Per day/unit	
10.	Hiring charge Pinter (Multi Colour)	Per day/unit	
11.	Hiring Charge of 4CH DVR with all accessories	Per day/unit	
12.	Hiring Charge of 8CH DVR with all accessories	Per day/unit	
13.	Hiring Charge of 16CH DVR with all accessories	Per day/unit	
14.	Hiring Charge of 32CH DVR with all accessories	Per day/unit	
15.	Hiring Charge of UPS with inbuilt Battery	Per day/unit	
16.	Hiring Charge of 2 KVA UPS with external Battery	Per day/unit	
17.	Hiring Charge of CC Camera with Video baleen + DC Connector	Per day/unit	
18.	Hiring Charge of CC Camera Cable	Per mtr (one time)	
19.	Installation Charge for Camera with Cable clipping	Per mtr (one time)	
20.	Video/ Steel Cameras with videographer, 24 X7 Battery backup	Per day/unit	
21.	Global Positioning System (GPS)/Tracker with installation	Per day/unit	
22.	Web Cam	Per day/unit	
23.	Sound System with all accessories and fitting including operator charges	Per unit/day	
24.	DTH (Airtel/Dish TV etc)	Per unit/day	
25.	Air Fiber Connection (Jio Fiber/Airtel Fiber etc.)	Per unit/day	

*AS*  
District Commissioner &  
District Election Officer

District Commissioner &  
District Election Officer  
Tinsukia

Memo No: TEL.47/BIDDER/2026/1002      -(A)-

Dated Tinsukia the 2<sup>nd</sup> February, 2026

Copy to :

1. Chief Electoral Officer, Assam, Dispur for favour of kind information.
2. All Cell In - Charges, Assam Assembly Election - 2026, Tinsukia for information.
3. In Charge, Election Monitoring Cell, Assam Assembly Election - 2026, Tinsukia for information.
4. All Members of Tender Committee, Assam Assembly Election - 2026, Tinsukia for information.
5. Election Officer, Tinsukia for information and necessary action.
6. DIPRO, Tinsukia for information. He is requested to give wide publicity through one local English and one Assamese News Paper.
7. District Informatics Officer, NIC, Tinsukia for information and necessary action. He is requested to upload the Bidder details in District website of Tinsukia.
8. Notice Board, o/o the District Commissioner/Treasury Officer, Tinsukia.
9. Office order file.

*AS*  
District Commissioner &  
District Election Officer

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District Election Officer  
Tinsukia

**Self–Undertaking for Payment of Statutory Taxes**  
**(For New Tender Submission)**

**To,**  
The Procuring Entity,  
[Name of Department/Organization]  
[Address]

**Subject:** Self–Undertaking regarding payment of statutory taxes before applying for tender  
Tender/Bid Reference No & Date: \_\_\_\_\_

1. I/We have duly paid and cleared all statutory taxes, cess, dues, and levies payable to Local Authorities, Panchayats, Municipalities, State Government, and the Central Government up to the date of this tender submission and undertake to promptly discharge any such dues that may arise during the tenure of the contract.
2. I/We shall be solely responsible for payment of all applicable taxes, including GST, duties, license fees, cess, and any other statutory liabilities arising in connection with the performance of the contract.
3. I/We undertake to immediately inform the Procuring Entity of any statutory revision, demand, or default and shall bear complete responsibility for settlement of such dues, keeping the Procuring Entity fully indemnified against any liability in this regard.
4. I/We hereby confirm that all notices, demands, or proceedings issued by any Tax Authority up to the date of this submission have been duly complied with and settled. Any outstanding demand has been disclosed to the Procuring Entity, and I/We undertake to settle the same before award of contract, keeping the Procuring Entity indemnified against any liability.
5. In case of any reduction in the rate or amount of GST, taxes, duties, or levies after the Notification of Award, the corresponding benefit shall be duly passed on to the Procuring Entity without delay.
6. This undertaking shall remain valid and binding for the entire duration of the tender evaluation and, if awarded, for the full tenure of the contract including any extensions, until its closure.
7. I/We understand that at any stage if it is found that any statement or document submitted is false/forged/invalid, the Procuring Entity has discretion to terminate the contract and proceed with alternate arrangements as per the tender's risk purchase clause if any.

I/We declare that the above statements are true to the best of my/our knowledge and belief.

**Authorized Signatory**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Firm/Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Company Seal: