



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT ELECTION OFFICER ::: TINSUKIA DISTRICT
(ELECTION MONITORING CELL, ASSAM ASSEMBLY ELECTION - 2026)

No: TEL.47/TENDER/2026/1003

Dated Tinsukia the 2nd February, 2026

NOTICE INVITING BID

Sealed bids affixing court fee stamp of **Rs. 8.25 (Rupees Eight & Paise Twenty Five)** only are hereby invited from the reputed firms/parties for providing/supplying of **Miscellaneous Items** on hiring basis for ensuing Assam Assembly Election – 2026.

The bids will be received at office chamber of Election Officer, Tinsukia from **02.02.2026** to **13.02.2026** during office hours from **10:00am** to **03:00pm** and the bids will be opened on **13.02.2026** at **04:00pm**. No bids will be accepted after expiry of the stipulated time. Tender Committee reserves all the right to accept or reject any or all bids without assigning any reason thereof.


Terms & Conditions :

1. Quoted Rates should be inclusive of all Taxes.
2. The undersigned gives no assurance to the L-1 bidder to award the work at his quoted rate. If the undersigned finds that the L-1 rate is on the higher side, the undersigned may negotiate the price with L-1 bidder at the rate deemed appropriate.
3. The authority is not bound to issue order to the successful bidder.
4. The supplier firm must have sufficient manpower and organizational ability to supply the items against time to time on requisition to all persons engaged in election duties.
5. Transportation cost in and around Tinsukia will be random and have to be borne by the suppliers. No vehicle will be provided for carrying food items from one place to another.
6. Income Tax Return Certificate for last 2 years, GST Registration Certificate (**GSTR-3B**) for last 2 years, PAN Card, Trade License, earlier experience certificate of last 3 years etc. must be submitted along with bid by the Tenderer.
7. The Supplier must submit Undertaking on Statutory Tax Compliance as given as **Annexure – A**.
8. Earnest Money of **Rs. 5,000/- (Rupees Five Thousand)** only in Demand Draft in favour of “**TINSUKIA DEPUTY COMMISSIONER (ELECTION)**” must be submitted along with bid.
9. Payment of bill will be made as per Assam Govt. rules on receipt of fund through budget allotment from time to time. The undersigned will not be responsible for any delay in payment of bill for reasons beyond his control/authority.
10. The work may be allotted to one or more than one Firms/Suppliers depending upon the urgency of the work.
11. Preference will be given to the Firms/parties with previous experience of past elections.
12. **Total hiring rate of an item should not be higher than the actual MRP of the particular item.**

List of Miscellaneous Items :

SI No	Item Description	Unit	Hiring Rate (Inclusive of all taxes)
Items to be hired			
1	Office Chair (Wooden)	Per Unit/Day	
2	Plastic Chair	Per Unit/Day	
3	Office Table (Wooden)	Per Unit/Day	
4	Plastic Table	Per Unit/Day	
5	Sofa 3 Seater	Per Unit/Day	
6	Sofa Single Seater	Per Unit/Day	
7	Center Table	Per Unit/Day	
8	Desk	Per Unit/Day	
9	Bench	Per Unit/Day	
10	Screen (Cloth)	Per Unit/Day	
11	Decorative Flowers with Vase	Per Unit/Day	
Items to be procured			
1	Table Cloth	Per Unit	
2	Sofa Cushion	Per Unit	
3	Curtains (Windows/Doors)	Per Unit	
4	Floor Mat	Per Unit	
5	Floor Carpet	Per Unit	
6	Floor Grass Mat	Per Unit	
7	Podium	Per Unit	
8	Single size Mattress with Bedsheet	Per Unit	
9	Pillow with Cover	Per Unit	
10	Mosquito Net	Per Unit	

Memo No: TEL.47/TENDER/2026/1003 -(A)-


District Commissioner &
District Election Officer
Tinsukia
District Commissioner &
District Election officer
Tinsukia
Dated Tinsukia the 2nd February, 2026

Copy to :

1. Chief Electoral Officer, Assam, Dispur for favour of kind information.
2. All Cell In - Charges, Assam Assembly Election - 2026, Tinsukia for information.
3. In Charge, Election Monitoring Cell, Assam Assembly Election - 2026, Tinsukia for information.
4. All Members of Tender Committee, Assam Assembly Election - 2026, Tinsukia for information.
5. Election Officer, Tinsukia for information and necessary action.
6. DIPRO, Tinsukia for information. He is requested to give wide publicity through one local English and one Assamese News Paper.
7. District Informatics Officer, NIC, Tinsukia for information and necessary action. He is requested to upload the Tender details in District website of Tinsukia.
8. Notice Board, o/o the District Commissioner/Treasury Officer, Tinsukia.
9. Office order file.


District Commissioner &
District Election Officer
Tinsukia
District Commissioner &
District Election officer
Tinsukia

Self–Undertaking for Payment of Statutory Taxes
(For New Tender Submission)

To,
The Procuring Entity,
[Name of Department/Organization]
[Address]

Subject: Self–Undertaking regarding payment of statutory taxes before applying for tender
Tender/Bid Reference No & Date: _____

1. I/We have duly paid and cleared all statutory taxes, cess, dues, and levies payable to Local Authorities, Panchayats, Municipalities, State Government, and the Central Government up to the date of this tender submission and undertake to promptly discharge any such dues that may arise during the tenure of the contract.
2. I/We shall be solely responsible for payment of all applicable taxes, including GST, duties, license fees, cess, and any other statutory liabilities arising in connection with the performance of the contract.
3. I/We undertake to immediately inform the Procuring Entity of any statutory revision, demand, or default and shall bear complete responsibility for settlement of such dues, keeping the Procuring Entity fully indemnified against any liability in this regard.
4. I/We hereby confirm that all notices, demands, or proceedings issued by any Tax Authority up to the date of this submission have been duly complied with and settled. Any outstanding demand has been disclosed to the Procuring Entity, and I/We undertake to settle the same before award of contract, keeping the Procuring Entity indemnified against any liability.
5. In case of any reduction in the rate or amount of GST, taxes, duties, or levies after the Notification of Award, the corresponding benefit shall be duly passed on to the Procuring Entity without delay.
6. This undertaking shall remain valid and binding for the entire duration of the tender evaluation and, if awarded, for the full tenure of the contract including any extensions, until its closure.
7. I/We understand that at any stage if it is found that any statement or document submitted is false/forged/invalid, the Procuring Entity has discretion to terminate the contract and proceed with alternate arrangements as per the tender's risk purchase clause if any.

I/We declare that the above statements are true to the best of my/our knowledge and belief.

Authorized Signatory

Name: _____

Designation: _____

Firm/Company Name: _____

Date: _____

Place: _____

Company Seal: