



MORAN AUTONOMOUS COUNCIL
DISTRICT:::: TINSUKIA

No. MAC.Cultural/2023-24/20

Dated Tinsukia 24th March, 2025

RE- NOTICE INVITING QUOTATION

Sealed Quotation in prescribed form affixing non-refundable court fee stamp(s) of Rs. 8.25 (Rupees Eight & paisa twenty-five) only are invited from the Registered Firms/Dealers/Suppliers for supply of Deseri Taal for the scheme "**Distribution of Deseri Taal among Moran Community Namghar and Satras**" amounting to Rs. 6,00,000.00 (Rupees Six Lakh) only under Moran Autonomous Council, Tinsukia, for the financial year 2023-24.

SL. NO	Items	Specifications	Quantity (in Numbers)
1	Deseri Taal	*1.5kg (in weight) *12 inches (in diameter)	115 nos. (approx.)

Terms and Conditions:

1. Intending Firms/Dealers/Suppliers shall send their quotations along with contact details, address, name of the Firms/Dealers/Suppliers, Trade License, MSME Registration (if applicable), GST Certificates, PAN No., having minimum annual turnover of Rs. 30.00 Lakh, IT Return for F.Y. (2021-22, 2022-23, 2023-24) certified by CA. Condition of minimum annual turnover of Rs. 30.00 Lakh is not applicable for bidders having MSME registration.
2. The rate should be written in both in figure and words.
3. The rate should be inclusive of all taxes and cost such as GST, labour cost, transportation cost, etc.
4. The article to be supplied should be of BEST QUALITY. Otherwise, the same will be rejected and supplier will have to provide replacement at their own cost within three days.
5. The actual/ exact quantity of Deseri Taal requirement shall depend on the quoted amount and availability of fund.
6. Quotation should be addressed to the Principal Secretary, Moran Autonomous Council, Tinsukia and the cover containing the Quotation should be superscribed "**Supply of Deseri taal for the scheme "Distribution of Deseri Taal among Moran Community Namghar and Satras"** amounting to Rs. 6,00,000.00 (Rupees Six Lakh) only under Moran Autonomous Council, Tinsukia"
7. The procurement /purchase committee for scheme "**Distribution of Deseri Taal among Moran Community Namghar and Satras**" amounting to Rs. 6,00,000.00 (Rupees Six Lakh) only" under Moran Autonomous Council, 2023-24 is not bound to accept the lowest rate (L1 or otherwise, subject to suitable bid) and reserves the right to accept or reject any bid/bids or postpone the date of without assigning any reason thereof. In case of tie, the work may be divided between qualified bidders (if, found suitable).
8. Bank guarantee of Rs.2000/- (Rupees two thousand) only from any Nationalized Bank as EMD (Earnest Money Deposit) must be submitted in favour of Principal Secretary, Moran Autonomous Council which shall be enclosed along with the Tender documents.

Interested bidders can drop their bids in the drop box placed at the chamber of the Principal Secretary (i/c), Moran Autonomous Council & Addl. District Commissioner, Tinsukia located at Room No:17, O/o the District Commissioner, Tinsukia from 25/03/2025 (10:30 AM to 4:00 PM excluding Govt. holidays) onwards.

The last date of receipt of the Quotation in this office is 2:00 PM on 02/04/2025. The Quotation(s) will be opened on the same day (i.e. 02/04/2025) at 3:30 PM in the presence of the quotationer(s) or their authorized representatives who may be present at the time. Late and incomplete quotations will not be considered.

The Tender documents can be downloaded online from Tinsukia district website: <https://tinsukia.assam.gov.in>

Other conditions:

1. A notarized self- declaration that the Firms/Dealers/Suppliers has not been black listed/legal suit by any institution of the Central or State Govt. / Bank or any financial institution.
2. Notarized Self Declaration stating that there is no pending Judicial Litigations against the seller/ vendor/ quotationer, etc.
3. Original Quotation shall be duly filled in, signed and stamped by the Quotationer or his authorized representative.
4. Telegraphic/Telex/ Fax/ Email and letter head quotations are not acceptable and will be rejected.
5. The Quotationer shall have no right to modify/ alter/ amend/ delete any terms/ conditions mentioned in quotation document. Any failure on the part of the Firms/Dealers/Suppliers to observe the prescribed procedure and any attempt to canvas for the work will prejudice the Contractors' quotation/ bid.
6. In case, the date of opening of Quotations is declared a holiday, the Quotations shall be opened at the same time on the next working day.
7. All documents submitted should be self-attested with seal of the Quotationer.
8. The successful quotationer should supply and install all the items within 1 month of the receipt of the supply order.
9. Payments will be made via bank account.


Principal Secretary (i/c)
Moran Autonomous Council
Tinsukia

CHECKLIST OF QUOTATIONER

Sl. No.	Requirements to be checked by the Quotationer before submission of the Quotation	Compliance (To be indicated by the Quotationer with "YES" after compliance of the requirements)
1	Valid MSME Registration issued by the Competent Authority (if applicable)	
2	Permanent Account Number; (PAN No.)	
3	GST registration.	
4	Minimum annual turnover certificate of Rs. 30.00 Lakhs (Not applicable for bidders having MSME registration)	
5	IT Return for F.Y. (2021-22, 2022-23, 2023-24) certified by CA.	
6	Copy of valid Trade License.	
7	Notarized self-declaration that the quotationer/ bidder has not been black listed by any institution of the Central or State Govt. / Bank or any financial institution.	
8	Notarized Self-Declaration stating that there is no pending Judicial Litigation(s) against the quotationer/ bidder.	
9	All pages of the Quotation are duly filled in, signed and stamped by the Quotationer or his authorized representative.	
10	EMD (Rs. 2000/-)	

Signature of Quotationer