



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT ELECTION OFFICER :: TINSUKIA ::
(ELECTION BRANCH)



No: TEL.5/PE/2024-25/1804

Dated Tinsukia the 19th December, 2024

SHORT NOTICE INVITING QUOTATION

Sealed quotation affixing court fee stamp of **Rs. 8.25 (Rupees Eight & Paise Twenty Five)** only are hereby invited from the reputed firms/parties for providing **Voting Compartment** for ensuing Panchayat Election 2024-25. Required Specification are as follows :

1. The Voting Compartment (VC) shall be in three folds, each fold having dimension of **24" x 24" x 30" (Length x Width x Height)**.
2. The Voting Compartment shall be made only of corrugated plastic sheet (Flex Board).
3. All three sides of the Voting Compartment shall be printed in white script on black surface as mentioned in **Annexure – 1**.
4. The diameter of the logo of the Assam State Election Commission should be **1 ft**.
5. The stability of the VC has to be ensured by the successful bidder.

The quotations will be received at office chamber of Election Officer, Tinsukia on or before **27.12.2024** during office hours from **10:00am** to **03:00pm** and the quotations will be opened on **27.12.2024** at **04:00pm**. No quotation will be accepted after expiry of the stipulated time. Tender Committee reserves the right to accept or reject any or all tender without assigning any reason thereof.

Terms & Conditions :

1. The Firms must be registered by the Govt. and must have sufficient manpower and machinery to complete the task within fixed time frame.
2. Rates should be inclusive of all Taxes.
3. The undersigned gives no assurance to the L-1 bidder to award the work at his quoted rate. If the undersigned finds that the L-1 rate is on the higher side, the undersigned may negotiate the price with L-1 bidder at the rate deemed appropriate.
4. The authority is not bound to issue order to the successful bidder.
5. Tax clearance, GST Registration Certificate, PAN Card and Trade License must be submitted along with quotation.
6. Payment of bill will be made as per Assam Govt. rules on receipt of fund through budget allotment from time to time. The undersigned will not be responsible for any delay in payment of bill for reasons beyond his control/authority.
7. The work may be allotted to one or more than one Firms/Suppliers depending upon the urgency of the work.



**District Commissioner &
District Election Officer
Tinsukia**

8. Preference will be given to bidder(s) with previous experience of supplying of Voting Compartment to any Govt. Department/State Election Commissions/DCs etc.

Tender may be submitted in the format given below:

Sl. No	Particulars	Details
1.	Name of Firm/Supplier	
2.	Residential Address	
3.	Official Address	
4.	Name of Authorized Signatory	
5.	Specimen Signature of Authorized Signatory	
6.	Mobile No & e-mail ID	

SI No	Particulars	Specification	Price per 100 pieces including Transportation Cost, GST and other taxes and charges
1.	Voting Compartment	24" x 24" x 30" (Length x Width x Height)	


District Commissioner &
District Election Officer
Tinsukia
**District Election Officer
Tinsukia**

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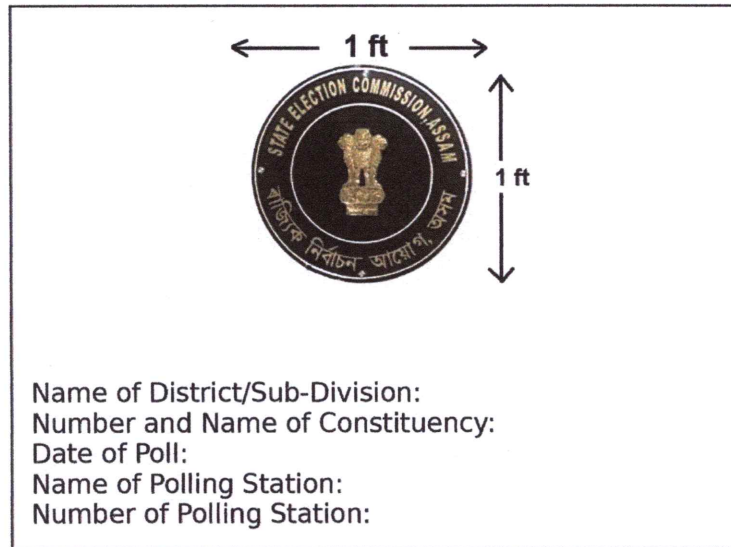
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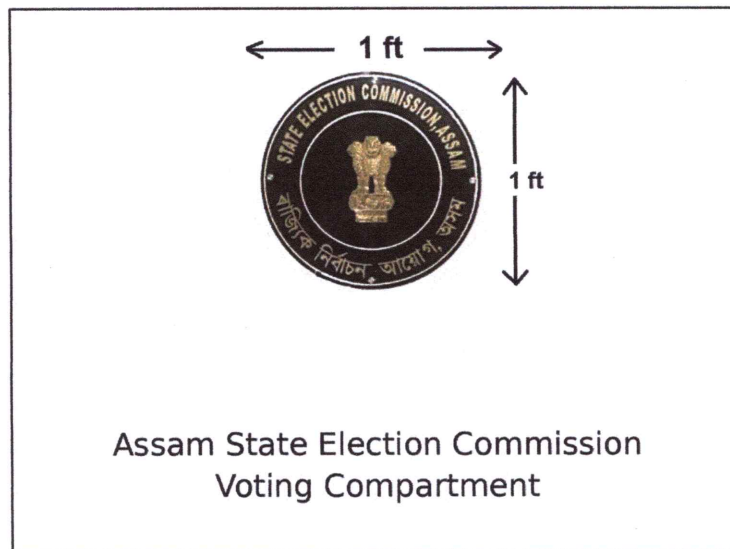
1. Secretary, Assam State Election Commissioner, Dispur for kind information.
2. In Charge, Election Monitoring Cell, Panchayat Election 2024-25, Tinsukia for information.
3. In Charge, Material Cell, Panchayat Election 2024-25, Tinsukia for information.
4. Election Officer, Tinsukia for information and necessary action.
5. DIPRO, Tinsukia for information. He is requested to give wide publicity through one local English and one Assamese News Paper.
6. District Informatics Officer, NIC, Tinsukia for information and necessary action.
7. Notice Board, o/o the District Commissioner/Treasury Officer, Tinsukia.
8. Office order file.


District Commissioner &
District Election Officer
Tinsukia
**District Commissioner &
District Election Officer
Tinsukia**

On one side facing the Polling Official:



On other two sides of the Voting Compartment:



Sample Diagram :

