



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER
TINSUKIA

No. TEL.5/PE/2024-25/ 1767

Dated Tinsukia the 9th December, 2024

SHORT TENDER NOTICE

Sealed tenders are hereby invited only from the local printing presses for printing of different forms for Panchayat Election, 2024-25

A Tender box will be put in the Election Branch, DC's Office, Tinsukia and the quotations will be received by the Election Officer, Tinsukia up to 3.00pm on 17/12/2024 during office hours. Bidders must affix court fee of **Rs. 8.25 (Rupees Eight and Paise Twenty Five)** only. The quotation box will be opened on the same date at 4.00pm at the office chamber of Election Officer, Tinsukia.

The under signed is not bound to accept the lowest rate or any tender or a part thereof and reserve the right to cancel any or all tenders without assigning any reason thereof.

The tenderers must be registered in Assam having Trade licenses and GST registration.

The tenderers should quote their rates inclusive of all Taxes i.e. VAT and I.T. and also mention Trade name and Brand for all items separately. On receipt of order the supplier must supply the articles at the office of the undersigned (Election Branch) at their own cost. The rates should be quoted strictly as per specification.

A. FORMS					
Sl.No.	Item	Per hundred		Per thousand	
1	D.F.C. Size one side printing	Coloured	White	Coloured	White
2	D.F.C. Size both side printing	Coloured	White	Coloured	White
3	F.C. full size four side printing	Coloured	White	Coloured	White
4	F.C. full three four side printing	Coloured	White	Coloured	White
5	F.C. full size both side printing	Coloured	White	Coloured	White
6	F.C. full size one side printing	Coloured	White	Coloured	White
7	¾ F.C. size one side printing	Coloured	White	Coloured	White
8	¾ F.C. size both side printing	Coloured	White	Coloured	White
9	½ F.C. size one side printing	Coloured	White	Coloured	White
10	½ F.C. size both side printing	Coloured	White	Coloured	White
11	¼ F.C. size one side printing	Coloured	White	Coloured	White
12	¼ F.C. size both side printing	Coloured	White	Coloured	White
13	Printing of Ballot Paper	Coloured	White	Coloured	White
14	Voters slip	Coloured	White	Coloured	White
B. COVER					
Sl.No	Size	Per hundred with printing			
1	15" X 20"	Coloured		White	
2	13" X 16"	Coloured		White	
3	16"X12"	Coloured		White	
4	14"X8"	Coloured		White	
5	12"X6"	Coloured		White	


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6	10"X5"	Coloured	White
7	10"X4"	Coloured	White
8	9" X 4"	Coloured	White
C. BOOKLET			
Sl.No.	Items	Quantity	
1	List of Polling Station with binding	Per copy	
2	Master Plan with spiral binding	Per copy	
3	Identity Card	Per copy	
4	Identity Card with counter foil	Per copy	
5	Address tag for Ballot Box.	Per copy	
6	Sign Boards for Presiding Officer	Per copy	
7	Sign Boards for Polling Officer	Per copy	
8	Sign Boards-Entry	Per copy	
9	Sign Boards-Exit	Per copy	
10	Oil Coupon Book	Per Book (50 pages)	
11	Food Coupon Book	Per Book (50 pages)	
12	Vehicle Hiring Book	Per Book (150 pages)	
D. Computerized Printout			
Sl.No.	Items	Quantity	
1	A4-Size	Pre page	
2	Legal Size	Pre page	
3	Map Printing of Polling Station Name (Size double A3)	Pre page	
4	Map Printing of Polling Station Name (Size double A2)	Pre page	
5	Printing of LAC Map_Eco Solvent With Italian Framing (Size 3' X 2')	Pre page	
6	Printing and Both side lamination of LAC Map (Size 3' X 2')	Pre page	
7	Map drawing A3 size Digital Printout	Pre page	
8	Venial Sign board A4 Size	Per Sheet	
9	Printing of Multicolor Poster Legal size	Per Sheet	
10	Flex Printing Multicolor	Per Sq/ Ft	
11	Book preinting with binding	Per page	


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Copy to:-

1. Addl. District Commissioner (Election) & i/c, Election Monitoring Cell, Panchayat Election 2024-24, Tinsukia for information and necessary action.
2. Election Officer, Tinsukia for information and necessary action.
3. DIO, NIC, Tinsukia for information and necessary action.
4. DIPRO, Tinsukia for information and necessary action.
5. All local printing presses for information and necessary action.
6. Notice Board of DC's Office/Treasury Office Tinsukia.


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 Tinsukia