



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DEPUTY COMMISSIONER:::DISTRICT:::TINSUKIA**

No. MAC 2/2021-22/PT/

Dated Tinsukia 08 December, 2023

**NOTICE INVITING QUOTATION**

Sealed Quotation in prescribed form affixing non-refundable court fee stamps. Rs. 8.25 (Rupees Eight & paisa twenty-five) only with a validity period of 10 (Ten) days are invited from the Registered Firms/Dealers/Suppliers for supply of **1. DESERI (BORTAL) and 2. Mridang** for Moran Autonomous Council, Tinsukia, for the financial year 2022-2023.

SL. NO	Items	Specifications	Quantity (in numbers)
1	Deseri (Bortal)	*1.5kg (in weight) *12 inches (in diameter)	230 nos
2	Deseri (Bortal)	*2.0kg (in weight) *12 inches (in diameter)	20 nos
3	Mridang	* Length of Mridang- 24 inch *Circumference of mid-portion of Mridang- 34 inch *Diameter of Tali-7 inch *Diameter of Kuwoni-8 inch	80nos

Intending Firms/Dealers/Suppliers may send their quotations along with contact details, address, name of the Firms/Dealers/Suppliers, Trade License, MSME Registration, GeM registration, GST Certificates, PAN No., having minimum annual turnover of Rs. 50.00 Lakh, IT Return for F.Y. (2020-21, 2021-22, 2022-23) certified by CA, VAT/GST as per prevailing Govt. norms must be shown separately in the Quotation Value, etc.

The cover containing the Quotation for Deseri (Bortal) should be superscribed "**Quotation for DESERI (BORTAL)**" and the cover containing the Quotation for Mridang should be superscribed "**Quotation for Mridang**". The last date of of the Quotation in this office is 1.00 PM on **18/12/2023**. The Quotation will be opened on the same day at 3.00 PM in the presence of the quotationer(s) or their authorized representatives who may be present at the time. Late and incomplete quotations will not be considered.

Satisfying all the other conditions, the lowest rate quoted will be accepted. The successful quotationer(s) should supply the **1. DESERI (BORTAL) and 2. Mridang** within 5(five) days of the receipt of order.

The undersigned has the full authority to accept, reject or postpone the quotation without assigning any reasons thereof. Payment will be effected by means of Bank Account.

The Tender documents can be downloaded online at Tinsukia district website: [www.tinsukia.assam.gov.in](http://www.tinsukia.assam.gov.in). Payment of non-refundable amount of Rs 100 (Rupees One hundred only) in the form of latest IPO (item wise) drawn in any Nationalized Bank to be enclosed along with the Tender documents during working hours/working days.

\*Separate IPO for each tender item.

**Other conditions:**

1. A notarized self- declaration that the Firms/Dealers/Suppliers has not been black listed/legal suit by any institution of the Central or State Govt. / Bank or any financial institution.
2. Notarized Self Declaration stating that there is no pending Judicial Litigations.
3. Original Quotation shall be duly filled in, signed and stamped by the Quotationer or his authorized representative.
4. Telegraphic/Telex/ Fax/ Email and letter head quotations are not acceptable and will be rejected.
5. The Quotationer shall have no right to modify/ alter/ amend/ delete any terms/ conditions mentioned in quotation document. Any failure on the part of the Firms/Dealers/Suppliers to observe the prescribed procedure and any attempt to canvas for the work will prejudice the Contractors' Tender.
6. In case, the date of opening of Quotations is declared a holiday for unexpected reasons, the Quotations shall be opened at the same time on the next working day.
7. All documents submitted should be self-attested with seal of the Quotationer.
8. All enclosures should be numbered (except printed leaflets/catalogue) and must be duly filled in, signed and stamped by the quotationer or his authorized representative. Offers received without signature and seal on all pages are liable to be rejected.

Handwritten signature and date: 05/12/23

Principal Secretary  
Moran Autonomous Council  
Tinsukia



MORAN AUTONOMOUS COUNCIL  
DISTRICT::::: TINSUKIA


No. MAC.2/2021-22/PT/

Dated Tinsukia the 06<sup>th</sup> December, 2023

SHORT NOTICE INVITING Quotation

Sealed Quotation in prescribed form affixing non-refundable court fee stamps Rs. 8.25 (Rupees Eight & paisa twenty-five) are invited from the registered Firms/Dealers/Suppliers for the supply of **1. DESERI (BORTAL) and 2. MRIDANG** for Moran Autonomous Council, Tinsukia.

For details of Eligibility criteria, other terms & conditions etc may be seen online at the Tinsukia district website- [tinsukia.assam.gov.in](http://tinsukia.assam.gov.in)

  
Principal Secretary  
Moran Autonomous Council  
Tinsukia

CHECKLIST OF QUOTATIONER

Sl. No.	Requirements to be checked by the Quotationer before submission of the Quotation	Compliance (To be indicated by the Quotationer with "YES" after compliance of the requirements)
1	Valid MSME Registration issued by the Competent Authority.	
2	Permanent Account Number; (PAN No.)	
3	GST registration.	
4	Minimum annual turnover of Rs. 50.00 Lakhs	
5	IT Return for F.Y. (2020-21, 2021-22, 2022-23) certified by CA.	
6	Experience of supplying such services to any Central / State Govt. Organization or a large Public Sector Undertaking / Board / Project Mission in Assam.	
7	Copy of valid Trade License.	
8	Notarized self-declaration that the Contractors has not been black listed/legal suit by any institution of the Central or State Govt. / Bank or any financial institution	
9	Notarized Self-Declaration stating that there is no pending Judicial Litigations	
10	All pages of the Quotation including all enclosures are numbered and duly filled in, signed and stamped by the Quotationer or his authorized representative.	

Signature of Quotationer