



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER ::: TINSUKIA
(ELECTION BRANCH)

NO TEL.5/SSR/2023-24/776

Dated Tinsukia the 29th November, 2023

SHORT NOTICE INVITING QUOTATION

Sealed tender affixing court fees of Rs. 8.25 are hereby invited from private printing presses of Tinsukia District registered with Printing & Stationery Department, Govt. of Assam for printing of Draft Photo Electoral Roll & Final Photo Electoral Roll of Special Summary Revision – 2024 w.r.t. 01/01/2024 as qualifying date.

The printing of Photo Electoral Rolls are to be printed @ 15 sets for each LAC as per terms and conditions laid down :-

The tender will received by the Election Officer, Tinsukia till **02.00pm** on **06/12/2023** on behalf of the undersigned and sealed tenders will be opened at **04.00pm** on the same day i.e. **06/12/2023**.

Terms and Conditions :-

1. The printing of Photo Electoral Rolls should be done on the A4 size paper with 75 GSM and the printing presses have to supply required printing papers. The rate of printing per page should not be above of **Rs. 2.80** for both side and **Rs. 1.90** for single side.
2. Correct printing of Photo Electoral Roll will be the responsibility of the printing press.
3. Required DVD/Pen Drive will be provided by the Election Branch, DC's office, Tinsukia for printing of Photo Electoral Roll.
4. All quoted rates should be inclusive of all types taxes i.e. GST, IT and also the charges for cutting pages to the desired size in addition to setting, stitching and binding etc.
5. The printing press should furnish the Category Certificate/Registration Certificate from Printing & Stationery Department, Assam, GST Registration as per rule.
6. This office gives no assurance to the L-1 bidder to award the work at his quoted rate. If the DEO finds that the L-1 rate is on the higher side, the DEO may negotiate the price with L-1 bidder at the rate deemed appropriate.
7. Tender must be supported by certificate of Printing and Stationery Department, Govt. of Assam.
8. The undersigned reserves the right to cancel/modify/alter any work order, in case of any exigency.
9. The Quotations must be submitted in the sealed envelope super scribed by "**Quotations for printing and supply of Draft Photo Electoral Roll and Final Photo Electoral Roll of Special Summary Revision – 2024.**"
10. The printing of Photo Electoral Rolls must be completed and delivered to the undersigned within the stipulated date and time.


District Commissioner
District Election Officer
Tinsukia
Dated Tinsukia the 29th November, 2023

Memo NO TEL.5/SSR/2023-24/776

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Copy to:

1. DIO, NIC, Tinsukia for uploading the tender Notice in the Office Website of Tinsukia District.
2. DIPRO, Tinsukia for information and publishing the Tender Notice in Two Daily News Papers (One Assamese and One English).
3. All printing Presses of Tinsukia District for information and necessary action.
4. Notice Board of DC's Office, Tinsukia/All EROs Office/Treasury Office, Tinsukia.
5. Office order file.


District Commissioner
District Election Officer
Tinsukia